

## SOUTH DAKOTA WHEAT COMMISSION

## Minutes of Regular Meeting of January 20, 1965

The regular meeting of the South Dakota Wheat Commission was called to order at the Commission office by Ernest Covey at 9:55 A.M. Members present were Brakke, Borkkirchert, Guiser, Mason, and Covey. Also present was Dybvig.

Minutes of the regular meeting of November 10, 1964 were read. Motion by Mason, seconded by Borkkirchert to approve the minutes of the meeting of November 10, 1964. Motion carried. The minutes of the special meeting of December 16, 1964 were read. Motion by Brakke, seconded by Borkkirchert that the minutes of the special meeting be approved as read. Motion carried.

Treasurer's report was given. Motion by Brakke, seconded by Guiser that the report be accepted. Motion carried.

Motion by Brakke, seconded by Mason that the following bills be approved. Motion carried.

Watertown Chamber of Commerce	Booth space, Crop show \$	60.00
Great Plains Wheat, Inc.	S.D.'s share expenses	
	October	1,434.48
Edward N. Daum	Expenses and mileage	19.10
Paul Guiser	Expenses and per diem	36.60
Bert P. Mason	Expenses and per diem	52.71
August Snyder	Expenses to November 16	81.34
Melvin Borkkirchert	Expenses and per diem	338.99
Andrew Brakke	Expenses and per diem	25.77
Ernest Covey	Expenses and per diem	116.44
August Snyder	Salary-November, 1964	663.70
Dorothy J. Maden	Salary-November, 1964	299.31
Ruth H. Butler	Salary-November, 1964	147.97
Carol Butler	Salary-November, 1964	234.13
Pierre Rentals	Office rent-December	225.00
Pierre National Bank	Withholding-November	169.80
Western Airlines, Inc.	Air Credit card account	47.60
American Institute of Baking	Promotional material	102.12
City of Pierre	Utilities - November	21.87
American Institute of Baking	Promotional material	13.70
South Dakota Press Service	Clipping service-November	5.00
Snappy Delivery	Paper pick-up-November	5.00
The Miller Studio	Film processing & prints	10.62
State Publishing Company	Kernels of Wheat & Poly bags	197.21
William Schantels	Washing office windows	5.00
Daily Plainsman	Renewal of subscription	13.00
Bob's Transfer	Storage of exhibit	3.50
Commercial Communications Couh.	Communication services	155.00
American Bakers Association	Promotional material	11.78
American Institute of Baking	Promotional material	115.58
Northwestern Bell Telephone Co.	Local & toll calls	145.77
James Gilley	Grain sampling survey	150.00
Postmaster	Postage for postage meter	95.00
Chester Arbogast	Cleaning office floors	30.00
Porter Sales Agency	Office supplies	5.10
Wheat Flour Institute	Promotional material	47.35
August Snyder	Salary-December, 1964	663.70
Dorothy J. Maden	Salary-December, 1964	299.31
Carol Butler	Salary-December, 1964	211.22
Ruth H. Butler	Salary-December, 1964	216.93
August Snyder	Expenses to December 10	89.08
Dorothy J. Maden	Miscellaneous office expense	17.36
Pierre Rentals	Office rent - January, 1965	225.00
Melvin Borkkirchert	Expenses and per diem	100.00
Andrew Brakke	Expenses and per diem	33.24
Huntington Laboratories, Inc.	Floor cleaners & wax	54.00
The Falcon Cafe	Official hospitality	117.66
Hope Richards	Secretarial help-Forum on	
	Wheat	10.50
Receiver General of Canada	Renewal of Subscription	3.00
Ernest Covey	Expenses and per diem	102.11

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Great Plains Wheat, Inc.	S.D.'s share expense--	
	November, 1964	1,931.18
International Business Machines	IBM Typewriter	481.50
Porter Sales Agency	Secretarial Chair	41.00
Mrs. Ida M. Smith	Janitor service	28.91
The Southwestern Miller	Renewal of Subscription	17.00
Postmaster	Advance deposit on	
	Postage due	300.00
Postmaster	Bulk rate & permit of	
	"Kernel of Wheat"	230.00
The Miller Studio	Prints & film	9.95
Paul Guiser	Expenses & per diem	71.32
State of South Dakota	Old Age & Survivors	
	Contributions	212.20
United States Treasury Dept.	Withholding-December	177.30
City of Pierre	Utilities-December	27.30
Pioneer Oil Company	Fuel for office	74.03
Snappy Delivery	Paper pick up-December	5.00
Commerical Communications Coun.	Communication services	215.00
South Dakota Press Service	Clipping service	5.00
Ronald Struwe	Expenses	3.25
Bob's Transfer	Storage of exhibit	3.50
Northwestern Bell Telephone Co.	Local & toll calls	150.17
Best Business Machines	Office supplies	27.35
American Institute of Baking	Promotional material	82.55
Gregory County Crop Improvement Association	Booth rental for crop show	10.00
Minneapolis Grain Exchange	Grain rate book	4.00
Postmaster	Postage for postage meter	95.00
Great Plains Wheat, Inc.	S.D.'s share expenses--	
	December, 1964	2,638.87
August Snyder	Salary-January, 1965	680.91
Dorothy J. Maden	Salary-January, 1965	339.39
Carol Butler	Salary-January, 1965	254.92
Ruth H. Butler	Salary-January, 1965	167.80
Sully County Bank	Two - \$2,500 Time deposit	5,000.00
Refunds for December, 1964	72 refunds	\$ 550.38
(Average refund-\$7.65)		

Executive Director's report was given.

The Greenhouse was discussed. Grain sampling program was discussed.

The meeting recessed for lunch at 12:05 P.M. to reconvene at 1 P.M. The meeting reconvened at 1:10 P.M.

Informational and promotional material was discussed.

Budget was considered and discussed. Motion by Brakke, seconded by Borkirchert that the 1965 budget be approved as amended. Motion was withdrawn with consent of the second.

The meeting recessed for dinner at 6:25 P.M. to reconvene after dinner. The meeting reconvened at 7:20 P.M.

Howard Hardy reported some information to the Commission pertaining to transportation. He also gave us some general information on the activities of G.P.W. both in foreign and stateside projects.

Report on G.P.W. Board of Directors Meeting was given.

Transportation report was given.

Ernest Covey reported on the Wheat Seminar held in Ft. Collins, Colorado--January 13, 1965.

Refund applications were discussed and Director to check with Attorney General before finalizing forms and regulations.

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Motion by Brakke, seconded by Guiser that we adopt the budget as amended. Motion carried.

Motion by Brakke, seconded by Borkirchert that we adjourn the meeting. Motion carried.

Andrew Brakke  
Andrew Brakke, Secretary

ATTEST:

August Snyder  
August Snyder, Executive Director

## SOUTH DAKOTA WHEAT COMMISSION

Special Meeting - Winner, South Dakota  
March 12, 1965

Meeting was called to order by Chairman Ernest Covey at 4:25 P.M. Members present were Guiser, Covey, and Borkkirchert. Absent were Brakke and Mason.

The bills were read. Motion by Guiser, seconded by Borkkirchert to approve the bills. Motion carried.

Brown & Saenger, Inc.	Office supplies	\$ 19.60
Clarence Dybvig	Expenses and per diem	43.32
Melvin Borkkirchert	Expenses & per diem	40.63
Western Airlines	Air credit card fares	204.30
Pierre Rentals	Office rent - February	225.00
Graphic Arts	Newspaper mats	75.08
Pierre National Bank	Withholding-January	190.10
Bert P. Mason	Expenses & per diem	34.22
Ernest Covey	Expenses & per diem	156.28
Andrew Brakke	Expenses & per diem	97.15
Moore Agency	Fire Insurance	31.20
Snappy Delivery	Paper pick-up-January	5.00
State Publishing Company	Envelopes-Look books	52.30
Commercial Communications C.	Communication service	295.00
South Dakota Press Service	Clipping service	5.00
City of Pierre	Utilities - January	26.70
Brown & Saenger, Inc.	Office supplies	15.75
Capitol Supply Room	Office supplies	22.30
American Institute of Baking	Promotional material	77.89
Wheat Flour Institute	Promotional material	77.83
Pierre Flower Shop & Greenhouse	Corsages	25.30
Chester Arbogast	Cleaning floors-2weeks	25.00
Foresheaf Supply Company	Office supplies	12.44
Northwestern Miller	Renewal of subscription	4.00
Mrs. Ida M. Smith	Janitor service	4.82
Ralph Lunder	Expenses	52.65
August Snyder	Expenses	31.65
Paul Guiser	Expenses & per diem	45.23
Northwestern Bell Telephone Co.	Local & toll calls	139.20
Pioneer Oil Company	Fuel for office	35.09
Bob's Transfer	Storage for exhibit	3.50
Superintendent of Documents	Renewal of subscription	1.00
The Miller Studio	Pictures for promotion	24.54
Western Printing Company	Wheat Scoop paper & envelopes	132.60
Brown & Saenger, Inc.	Office supplies	19.29
South Dakota State Treasurer	Auditing books - 1964	140.00
August Snyder	Salary - February, 1965	680.91
Dorothy J. Maden	Salary-February, 1965	339.39
Carol Butler	Salary-February, 1965	254.92
Ruth H. Butler	Salary-February, 1965	177.67
Pierre National Bank	Withholding-February	191.80
Pierre Rentals	Rent - March, 1965	225.00
Great Plains Wheat, Inc.	S.D.'s share expenses--February	1,956.08
Western Airlines	Air credit card fares	164.90
Wheat Enterprises	Case of Whee-Nuts	11.00
Pitney-Bowes, Inc.	Meter rental	20.85
William Schantels	Washing office windows	5.00
Ralph Lunder	Expenses	143.42
August Snyder	Expenses	108.86
Postmaster	Postage for postage meter	95.00
Glenn Kietzmann	Painting poster cards	5.00
American Institute of Baking	Promotional material	12.16
South Dakota Press Service	Clipping service	5.00
Brown & Saenger, Inc.	Office supplies	3.21
City of Pierre	Utilities-February	23.06
American Institute of Baking	Promotional material	6.47

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Reminder	Picture of graph	2.20
Best Business Machines	Thermo-fax paper	26.70
Commerical Communications C.	Communications Service	255.00
Miller Studio	Pictures	4.55
Hull & Albertus Electric	Fixing street light	6.43
Pioneer Oil Company	Fuel for office	40.35
Graphic Arts	Newspaper mats	49.07
Dorothy J. Maden	Miscellaneous office expenses	14.76
Dakota Farmer	1 year subscription	2.00
IBM Corporation	Typewriter ribbons	7.87
Snappy Delivery	Paper pick-up	5.00
Bob's Transfer	Storage for exhibit	3.50
Northwestern Bell Telephone Co.	Local & toll calls	118.97
Chester Arbogast	Cleaning office floors	10.00
Brown & Saenger, Inc.	Office supplies	18.29
Pederson Travel Service	Rental - table, chairs, for exhibit	8.90
(Hertz)	Office supplies	32.36
Captiol Supply Room	Salary - March, 1965	339.39
Dorothy J. Maden	Expenses-3/11/65	37.91
Ronald L. Struwe	Expenses-3/11/65	45.91
August Snyder		

Treasurer's report was given. Motion by Borkirchert, seconded by Guiser to accept the treasurer's report. Motion carried.

Director's report was given. Motion by Guiser, seconded by Borkirchert that we accept the director's report. Motion carried.

Transportation was discussed.

Motion by Borkirchert, seconded by Guiser to adjourn. Motion carried.

August Snyder  
August Snyder, Secretary Pro Tem

ATTEST:

Dorothy J. Maden  
Dorothy J. Maden, Office Assistant

## SOUTH DAKOTA WHEAT COMMISSION

## Minutes of Regular Meeting of April 21, 1965

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Ernest Covey at 7:00 p.m. in the Wheat Commission office in Pierre, South Dakota. Members present were Guiser, Brakke, Borkirchert, and Covey. Absent was Mason.

Minutes of the January 20, 1965 meeting were read. Motion by Borkirchert, seconded by Guiser to approve the minutes as read. Motion carried.

Minutes of the special meeting, March 12, 1965 were read. Motion by Guiser, seconded by Borkirchert the minutes be approved as read. Motion carried.

Motion by Brakke, seconded by Guiser that the treasurer's report be accepted. Motion carried.

Motion by Brakke, seconded by Borkirchert that the following bills be approved. Motion carried.

Brown & Saenger, Inc.	Office supplies	\$ 1.50
American Institute of Baking	Promotional Material	26.85
Great Plains Wheat, Inc.	S.D.'s share of expense	
	February, 1965	1,761.48
Pierre Rentals	Office rent-April	225.00
Postmaster	Postage for meter	95.00
Postmaster	Postage for meter	95.00
August Snyder	Salary-March, 1965	680.91
Carol Butler	Salary-March, 1965	254.92
Ruth H. Butler	Salary-March, 1965	224.50
U. S. Treasury Department	Withholding-Mar-1965	199.90
Western Airlines, Inc.	Air credit card	66.50
Mrs. Ida M. Smith	Janitor service	6.02
O A S I	Contributions to Old	
	Age & Survivors Ins.	389.27
Postmaster	Postage for meter	95.00
Northwestern Bell Telephone Co.	Local & toll calls	134.19
Kansas City Grain Mkt. Review	Subscription	18.00
Snappy Delivery	Paper pick-up	5.00
City of Pierre	Utilities - March	21.17
South Dakota Press Service	Clipping service	5.00
Foresheew Supply Company	Office supplies	9.34
Pioneer Oil Company	Fuel for office	42.11
Commercial Communications Coun.	Communication service	235.00
State Publishing Company	Numbering machine,	
	annual report, mimeo-	
	graph paper, refund	
	application blanks	523.82
August Snyder	Expenses to April 6	50.00
Ralph Lunder	Expenses and per diem	69.75
University of Missouri	Promotional material	10.00
	"Whole Wheat for every	
	Meal"	
American Miller & Processor	Subscription	2.00
Farmers Elevator Ass'n.	Elevator book	4.00
Bob's Transfer & Storage	Storage of exhibit	2.75
Brown & Saenger, Inc.	Quarterly report envel.	165.00
Best Business Machines	Office supplies	.93
Superintendent of Documents	Zip Code list of U.S.	2.75
Oahe Cabinet Shop	Frames for maps	22.50
Porter Sales Agency	Office supplies	26.20
American Institute of Baking	Promotional material	28.20
Great Plains Wheat, Inc.	S.D.'s share of expenses	
	March, 1965	2,228.90
South Dakota State Fair	Booth rental, buttons	
	car stickers	44.00
August Snyder	Salary-April, 1965	680.91
Dorothy J. Maden	Salary-April, 1965	339.39

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Carol Butler	Salary-April, 1965	254.92
Ruth H. Butler	Salary-April, 1965	216.93
Pierre Rentals	Office rent - May, 1965	225.00
Pierre National Bank	Withholding-April, 1965	198.80
Refund for January, 1965 (Average refund - \$6.44)	46 refunds	\$ 295.99
Refund for February, 1965 (Average refund - \$10.22)	46 refunds	\$ 470.27
Refund for March, 1965 (Average refund - \$6.27)	45 refunds	\$ 282.03

Director's report was given. Motion by Guiser, seconded by Borkirchert that director's report be accepted. Motion carried.

Ernest Covey reported on the Transportation meeting in Bismarck, North Dakota on March 25, 1965.

Ernest Covey reported on wheat promotion meeting in Washington, D. C. , April 20, 1965.

Andrew Brakke also reported on the April 20, 1965 meeting in Washington, D.C.

Motion by Brakke that if it necessary and advisable for the SDWC to have a representative at the meeting on wheat promotion in Chicago in June, Melvin Borkirchert be our representative, seconded by Guiser. Motion carried.

Motion by Brakke, seconded by Guiser that we adjourn. Motion carried.

Andrew Brakke  
Andrew Brakke, Secretary

ATTEST:

August Snyder  
August Snyder, Executive Director

For minutes of the regular meeting of June 16, 1965 see page 89.

# SOUTH DAKOTA WHEAT COMMISSION

## Minutes of Regular Meeting of August 18, 1965

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Ernest Covey at 9:35 a.m. in the office of the Commission at Pierre. Members present were: Brakke, Naessig, Guiser, Borkkirchert, and Covey.

Minutes of the regular meeting of June 16, 1965 were read. Motion by Brakke, seconded by Borkkirchert that the minutes be approved as read. Motion carried.

Treasurer's report for the months of June and July, 1965 were read. Motion by Naessig, seconded by Borkkirchert that treasurer's report be accepted. Motion carried.

The following bills were read. Motion by Brakke, seconded by Naessig that bills be approved. Motion carried.

Great Plains Wheat, Inc.	S.D. share of expense	\$ 2,568.91
Pierre Rentals	Office rent	225.00
August Snyder	Salary - June, 1965	680.91
Dorothy J. Maden	Salary - June, 1965	339.39
Carol Butler	Salary - June, 1965	254.92
Ruth H. Butler	Salary - June, 1965	216.93
Ernest Covey	Expenses and per diem	77.39
Clarence Dybvig	Expenses & per diem	43.32
Paul Guiser	Expenses & per diem	112.93
Melvin Borkkirchert	Expenses & per diem	155.41
Bert P. Mason	Expenses & per diem	34.22
U. S. Treasury Department	Withholding-June, 1965	198.80
William Schantels	Washing office windows	3.00
Superintendent of Documents	"Agricultural Statistics"	1.75
State of South Dakota	Old Age & Survivors Ins.	407.74
August Snyder	Expenses to June 23	18.85
Western Airlines	Air credit card account	105.60
Lupe Rodriquez	Janitor service	9.00
Gambles	Office supplies	2.03
Brown & Saenger, Inc.	Office supplies	59.62
City of Pierre	Utilities	18.53
Snappy Delivery	Paper pick-up	5.00
State Publishing Company	Office supplies	16.00
Porter Sales Agency	Repair of typewriter	135.00
Porter Sales Agency	File	100.00
Postmaster	Post office box rent	9.00
South Dakota Press Service	Clipping service	5.00
Commercial Communications Co.	Communications services	215.00
Bob's Transfer	Storage of exhibit	3.50
Spargur Hardware	Cleaning & maintenance supplies	11.56
Kiplinger Washington Editors	Subscription	24.00
Dick's Linoleum Shop	Hoover polisher	24.95
Northwestern Bell Telephone	Local & toll calls	91.49
Brown & Saenger, Inc.	Office supplies	15.88
Great Plains Wheat, Inc.	S.D. share of expenses	3,064.31
August Snyder	Expenses to July 15	40.25
August Snyder	Salary - July, 1965	680.91
Dorothy J. Maden	Salary - July, 1965	339.39
Carol Butler	Salary - July, 1965	254.92
Ruth H. Butler	Salary - July, 1965	192.72
Pierre Rentals	Office rents	225.00
Pierre National Bank	Withholding - July, 1965	194.10
Brown & Saenger, Inc.	Office supplies	18.88
Brown & Saenger, Inc.	Service Agreement	40.50
American Institute of Baking	Promotional material	59.23
Lupe Rodriquez	Janitor service	12.00
Black Hill Ass'n. for Retarded Children	Sacking spring wheat-Promotional	6.04
Postmaster	Postage for postage meter	95.00
Leonard L. Ladd	Professional survey	133.08
Pitney-Bowes, Inc.	Rent of postage meter	19.50
City of Pierre	Utilities	28.16
South Dakota Press Service	Paper clipping	5.00



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Pierre Insurance Agency	Blanket Bond	120.00
August Snyder	Expenses to August 1	111.05
State Publishing Company	Office supplies & promotional supplies	202.28
The Miller Studio	Film & processing	12.80
American Institute of Baking	Promotional material	10.53
Porter Sales Agency	Office supplies	1.00
Snappy Delivery	Paper pick-up	5.00
Wheat Flour Institute	Promotional material	11.58
Northwestern Bell Telephone	Local & toll calls	133.67
Moore Agency	Workman's compensation	59.96
Leonard L. Ladd	Professional survey	161.12
Minneapolis Grain Exchange	Subscription	1.00
Capitol Supply Room	Office supplies	4.40
August Snyder	Expenses to August 10	63.29
American Miller & Processor	Subscription	1.00
Great Plains Wheat, Inc.	S.D. Share of expenses	1,630.02

The report of the executive director was given. Motion by Brakke, seconded by Naessig that the director's report be accepted. Motion carried.

Motion by Brakke, seconded by Guiser that a letter of appreciation be sent to Dr. Bentley, ex-officio member of the Commission who is leaving South Dakota. Motion carried.

Each commissioner reported on crops and harvest in his area.

Brakke reported on Board of Directors meeting of Great Plains Wheat, Inc., held July 27 and 28, 1965, Kansas City, Kansas.

Meeting recessed for lunch at 12:15 p.m. to reconvene at 1:15 p.m.

Meeting reconvened at 1:25 p.m.

Brakke reported on a meeting with the Canadian Wheat Producers in Regina, Saskatchewan early in June, 1965.

Transportation report was given.

Guiser moved that we approve the Wheat Disease Study project on an annual basis for three years at \$3,500 per year. Motion was seconded by Brakke. This project is to provide a graduate assistant to Dr. Buchenau who is working on South Dakota Agricultural Experiment Station research project #H-353. Motion carried.

Motion by Guiser, seconded by Borkirchert that we make available \$2,500 to Great Plains Wheat, Inc., to carry on Utilization activities for one year subject to satisfactory arrangements with the South Dakota Wheat Commission. Motion carried.

Motion by Naessig, seconded by Borkirchert that a supplemental budget in the amount of \$1,500 for public relations, \$50 for bonds and insurance, and \$50 for equipment rental be approved. Motion carried.

Motion by Brakke, seconded by Guiser that the South Dakota Wheat Commission pay \$5,000 to the revolving fund of Great Plains Wheat, Inc. Motion carried.

Melvin Borkirchert was nominated for Chairman. Motion by Guiser, seconded by Naessig that nominations cease and unanimous ballot be cast for Borkirchert for Chairman. Motion carried.

Andrew Brakke was nominated for Vice Chairman. Motion by Naessig, seconded by Guiser that nominations cease and unanimous ballot be cast for Brakke. Motion carried.

Carl W. Naessig was nominated for Secretary. Motion by Borkirchert, seconded by Guiser that nominations cease and unanimous ballot be cast for Naessig for Secretary. Motion carried.

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Ernest A. Covey was nominated for Treasurer. Motion by Brakke, seconded by Borkirchert that nominations cease and unanimous ballot be cast for Covey for Treasurer.

Motion was made by Naessig, seconded by Brakke that the following resolution be adopted. Motion carried.

RESOLUTION OF THE SOUTH DAKOTA WHEAT COMMISSION

~~Motion by Naessig, seconded by Brakke that the following resolution be adopted. Motion carried.~~

"WHEREAS, the South Dakota Wheat Commission was reorganized at its regular meeting on August 18, 1965 with a resulting change of elected officers; and

"WHEREAS, it is to the advantage of the Wheat Commission that all obligations be paid promptly; now

"THEREFORE, BE IT RESOLVED that all checks, drafts, notes or orders drawn against the South Dakota Wheat Commission account deposited in the Pierre National Bank, which is designated as depository for the Commission, be signed by:

Ernest A. Covey, Treasurer,

and countersigned by:

August Snyder, Executive Director,

whose signature shall be duly certified to said bank.

"BE IT FURTHER RESOLVED that Melvin Borkirchert, Chairman, be authorized to sign checks as an alternate for Ernest A. Covey, Treasurer; and Dorothy J. Maden, Office Assistant, be authorized to sign checks as an alternate for August Snyder, Executive Director.

"BE IT FURTHER RESOLVED, that this resolution shall continue in force until written notice to the contrary is duly served."

Motion by Naessig, seconded by Brakke that meeting adjourn. Motion carried.

Andrew Brakke  
Andrew Brakke, Secretary

ATTEST:

August Snyder  
August Snyder, Executive Director

## SOUTH DAKOTA WHEAT COMMISSION

## Minutes of Regular Meeting of June 16, 1965

The Regular meeting of the South Dakota Wheat Commission was called to order by Chairman Ernest A. Covey at 9:15 a.m. at the Commission office in Pierre, South Dakota. Members present were: Guiser, Mason, Borkirchert, and Covey; absent: Brakke. Ernest Johnson and Clarence Dybvig were also present.

Minutes of the regular meeting of April 21, 1965 were read. Motion was made by Borkirchert, seconded by Mason that minutes be approved as read. Motion carried.

Treasurer's report for the months of April and May, 1965 was given. Motion was made by Guiser, seconded by Borkirchert that treasurer's report be accepted. Motion carried.

The following bills were read. Motion by Mason, seconded by Borkirchert that bills be approved. Motion carried.

August Snyder	Expenses--April 23	\$ 75.68
Melvin Borkirchert	Expenses & per diem	323.21
Ronald Struwe	Expenses--April 23	45.88
Western Airlines	Air credit card account	257.75
International Business Machines	Maintenance agree- ment on typewriter (pro rated)	17.50
Mrs. Ida M. Smith	Janitor service-April	7.23
Northwestern Bell Telephone	Local & toll calls-April	146.28
Sanppy Delivery	Paper pick-up--April	5.00
Commercial Communications Counselors	Communications service April	215.00
State Publishing Company	Office supplies	21.52
South Dakota Press Service	Clipping service-April	5.00
City of Pierre	Utilities-April	22.64
American Institute of Baking	Promotional material	17.20
Pitney-Bowes, Inc.	Postage meter rental	19.50
Pitney-Bowes, Inc.	Postage meter supplies	2.50
Miller Studio	Films & processing	7.91
Pierre Aero Repair	Plexiglass for maps	14.00
Bob's Transfer & Storage	Storage of exhibit	3.50
Society of Automotive Engineers	Book-grain alcohol	3.00
The Southwestern Miller	Subscription-part year	0.75
Great Plains Wheat, Inc.	S.D.'s share of ex- penses-April	1,180.11
Brown & Saenger, Inc	Office supplies	11.94
Minneapolis Grain Exchange	Grain rate book	2.00
August Snyder	Expenses - May 18	88.12
Pierre Rentals	Office rent-June	225.00
August Snyder	Salary - May	680.91
Dorothy J. Maden	Salary - May	339.39
Carol Butler	Salary - May	254.92
Ruth H. Butler	Salary - May	202.88
Pierre National Bank	Withholding - May	195.50
Western Airlines, Inc.	Air credit card account	734.80
Andrew Brakke	Expenses & per diem	69.45
Ernest A. Covey	Expenses & per diem	332.16
Miller Studio	Films, processing	35.67
Commercial Communications Counselors	Communications service May	225.00
State Publishing Company	Office supplies	35.11
City of Pierre	Utilities - May	19.10
South Dakota Press Service	Clipping service - May	5.00
Foresheew Supply Company	Office supplies	12.50
Best Business Machines	Maintenance agreement for Thermo-Fax	42.50
Mrs. Ida M. Smith	Janitor service-May	7.23
Bob's Transfer & Storage	Storage of exhibit	3.50
Capitol Supply Room	Office supplies	26.87
Northwestern Bell Telephone	Local & toll calls	62.29
Brown & Saenger, Inc.	Office supplies	4.22
Postmaster	Postage for postage meter	95.00

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Snappy Delivery	Paper pick-up-May	5.00
Presho Jaycees	Booth rental-Presho	
	Presho Farm & Home show	25.00
South Dakota State University	Second Annual payment	
	Winter hardiness	
	Agreement	3,500.00
Coast to Coast Store	Maintenance supplies	12.60
Refunds for April, 1965	47 refund	369.27
(Average refund - \$7.86)		
Refunds for May, 1965	27 refunds	219.01
(Average refund - \$8.11)		

The report of the executive director was given. Motion was made by Guiser, seconded by Mason that executive director's report be accepted. Motion carried.

Report of the Transportation Committee was given.

Melvin Borkirchert reported on the meeting of the Wheat and Wheat Foods Foudation held in Chicago, June 3, 1965.

Ernest Covey reported on the meeting of the Chairman's advisory committee held in Kansas City, June 9, 1965.

Meeting recessed for lunch until 1:15 p.m.

Meeting reconvened at 1:20 p.m.

Report on the meeting with Canadian Wheat Producers was deferred to the next meeting due to absence of Andrew Brakke who attended this meeting.

Motion by Mason, seconded by Borkirchert that the South Dakota Wheat Commission adopt the attached form as the official refund application and instruct the executive director to honor only those refund requests made on the official refund application form furnished by the Commission, refund application forms can be secured only from the Commission office, and refund application forms must be signed and dated by an employee of the Commission before leaving the office. Motion carried.

Motion by Borkirchert, seconded by Mason that meeting adjourn. Motion carried.

August Snyder  
~~August Snyder~~, Secretary Pro tem  
 August Snyder

ATTEST:

Dorothy J. Maden  
 Dorothy J. Maden, Office Assistant



## SDWC official form 3-65

In accordance with Section 17 of the South Dakota Wheat Resources Act, I hereby request a refund of the amount of fee deducted by

Check No. \_\_\_\_\_ Dated \_\_\_\_\_

Total

- ☐ Other \_\_\_\_\_

(Seller or Grower)

(Address)

## SOUTH DAKOTA WHEAT COMMISSION

## Minutes of Regular Meeting of October 14, 1965

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Borkkirchert at 9:35 a.m. at the office in Pierre, South Dakota. Members present were: Borkkirchert, Guiser, Covey, and Brakke; absent: Naessig. Also in attendance were Dr. O. E. Olson, acting dean of the College of Agriculture, South Dakota State University; and Ernest Johnson.

Minutes of the regular meeting of August 18, 1965 were read. Motion was made by Brakke, seconded by Covey that the minutes be approved as read. Motion carried.

The treasurer's reports for the months of August and September, 1965 were read. Motion was made by Brakke, seconded by Guiser that the treasurer's reports be accepted. Motion carried.

The following bills were read. Motion was made by Covey, seconded by Brakke that the bills be approved as read. Motion carried.

August Snyder	Salary-August	\$ 724.43
Dorothy J. Maden	Salary-August	339.39
Carol Butler	Salary-August	254.92
Ruth H. Butler	Salary-August	197.10
Pierre Rentals	Office rent-September	225.00
Pierre National Bank	Withholding-August	195.50
Western Air Line	Air credit card account	88.10
Melvin Borkkirchert	Expenses and per diem	61.55
Andrew Brakke	Expenses and per diem	13.14
Ernest A. Covey	Expenses and per diem	24.34
Paul Guiser	Expenses and per diem	37.10
Carl W. Naessig	Expenses and per diem	56.60
August Snyder	Expenses up to August 23	41.80
Porter Sales Agency	Shelves for bookcase-cabinet	15.10
Lupe Rodriguez	Janitor service	18.00
City of Pierre	Utilities-August	35.15
Best Business Machines	Office supplies	2.42
Foresheew Supply Company	Maintenance supplies-globe	15.66
South Dakota Press Service	Clipping service	5.00
Brown & Saenger, Inc.	Office supplies	2.04
Sunshine Gardens	Corsage supplies	7.75
Dorothy J. Maden	Miscellaneous office supplies	13.67
Browning Enterprises	Promotional charts-exhibits	22.50
Oahe Cabinet Shop	Exhibit material	62.72
Commercial Communications Coun.	Communication services	293.00
State Publishing Company	Pocketclips and posterboard	11.44
Snappy Delivery	Paper pick-up	5.00
The Miller Studio	Promotional film and processing	31.72
<del>Hull and Albertus</del>		
Hull and Albertus	Working on exhibit and parts	34.46
Brown & Bigelow	Bumper stickers	180.25
Bob's Transfer, Inc.	Storage and pick-up and delivery	17.00
Northwestern Bell Telephone	Local service and toll calls	107.00
Moore Agency	Liability insurance	15.00
Oahe Cabinet Shop	Carrying case for exhibit	22.50
Brown & Bigelow	Measuring cups and scoops	770.56
Black Hills Association for Retarded Children	Making corsages and sacking Wheat	30.38
Dorothy J. Maden	Miscellaneous expenses	19.36
August Snyder	Expenses up to September 10	137.70
Postmaster	Postage for postage meter	95.00
Hipple Printing Company	Renewal of subscription	15.50
Brown & Saenger, Inc.	Office supplies	10.85
Elmen Rentals, Inc.	Table and chairs for State Fair	23.00



## SDWC - Minutes of Regular Meeting of October 14, 1965--Page 2

Pierre Rentals	Office rent-October	225.00
Great Plains Wheat, Inc.	S.D.'s share of expenses	
	-August	2541.83
Ralph Lunder	Expenses and per diem	77.78
August Snyder	Salary-September	708.10
Dorothy J. Maden	Salary-September	339.39
Carol Butler	Salary-September	254.92
Ruth H. Butler	Salary-September	157.84
August Snyder	Expenses up to September	17 46.12
U.S. Treasury Department	Withholding-September	188.50
State of South Dakota-OASI	Social Security	253.34
Graphic Arts	Mats for newspaper	48.62
Postmaster	Extra box rent for #549	2.25
Lupe Rodriguez	Janitor service	15.00
Western Air Lines	Air credit card account	90.45
South Dakota Press Service	Clipping service	5.00
State Publishing Company	Office supplies	77.91
Brown & Saenger, Inc.	Office supplies	8.08
City of Pierre	Utilities-September	21.62
Postmaster	Postage for Kernels of	
	Wheat	135.00
The Miller Studio	Film, processing, prints	42.04
Sunshine Gardens	Supplies for corsages	5.41
Snappy Delivery	Paper pick-up	5.00
Pioneer Oil Company	Fuel oil for office	31.00
Commercial Communications	Communication services-	260.00
Counselor	September	
James Gilley - SDSU	Professional survey	79.90
Best Business Machines	Office supplies	9.00
Northwestern Bell Telephone	Local service and toll calls	156.74
Capitol Supply Room	Office supplies	18.60
Bob's Transfer	Storage of exhibit	3.50
International Business Machines	Maintenance Agreements	105.96
Refunds for June, 1965	16 refunds	\$ 113.54
(Average refund - \$7.10)		
Refunds for July, 1965	28 refunds	/ \$ 169.82
(Average refund - \$6.07)		

The report of the executive director was given. Motion was made by Guiser, seconded by Brakke to accept director's report. Motion carried.

A report on the Coordinating Committee meeting held in Kansas City, Kansas on September 13, 1965 was given by Melvin Borkirchert.

The grain quality survey was discussed. Ernest Johnson's comments were appreciated. Doctor Olson's suggestions and offers were most welcome. Motion was made by Guiser seconded by Brakke that the Federal Matching Fund grain quality survey be tabled until a future date. Motion carried.

Andrew Brakke reported on Trade Expansion Committee activities. He also reported on a meeting with Western Wheat Associates Board of Directors in Boise, Idaho on September 24, 1965.

Accomplishments of these meetings should certainly be helpful in the future.

Motion was made by Brakke, seconded by Covey that Guiser attend the Crop Quality meeting in Minneapolis on November 9 and 10, 1965. Motion carried.

Motion was made by Brakke, seconded by Covey that the meeting be adjourned. Motion carried.

ATTEST:

August Snyder  
August Snyder, Secretary Pro Tem

Dorothy J. Maden  
Dorothy J. Maden, Office Assistant

## SOUTH DAKOTA WHEAT COMMISSION

Minutes of Special Meeting of December 21, 1965

The special meeting of the South Dakota Wheat Commission was called to order by Chairman Borkirchert at 1:20 p.m. Commissioners present were: Borkirchert, Brakke, Covey, and Naessig; absent: Guiser.

Motion by Covey, seconded by Brakke that Public Relations proposed budget for 1966 be decreased by \$1,000. Motion carried.

Motion by Brakke, seconded by Naessig that Contingency Fund in 1966 proposed budget be increased by \$500. Motion carried.

Motion by Covey, seconded by Naessig that Domestic Marketing be added to title of Utilization. Motion carried.

Motion by Brakke, seconded by Naessig that the Commission place \$4,000 budgeted for Film on Certificate of Deposit at FirstNationalBank in Pierre. Motion carried.

Motion by Brakke, seconded by Covey that we adopt the 1966 budget as amended. Motion carried.

Motion by Naessig, seconded by Covey that the special meeting be adjourned. Motion carried.

Carl W. Naessig  
Carl W. Naessig, Secretary

ATTEST:

August Snyder  
August Snyder, Executive Director

## SOUTH DAKOTA WHEAT COMMISSION

## Minutes of Regular Meeting of December 22, 1965

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Borkirchert at 8:45 a.m. in the office at Pierre, South Dakota. Commissioners present were: Borkirchert, Brakke, Covey, and Naessig; absent: Guiser.

Minutes of the meeting of October 14, 1965 were read. Motion by Naessig, seconded by Brakke that the minutes be approved as read. Motion carried.

The Treasurer's reports for the months of October and November, 1965 were given. Motion by Brakke, seconded by Naessig that the Treasurer's reports be accepted. Motion carried.

The following bills were read. Motion by Brakke, seconded by Covey that the bills be approved. Motion carried.

Brown & Saenger, Inc.	Office supplies	\$ 18.88
Great Plains Wheat, Inc.	Revolving fund	5,000.00
South Dakota State University	Study of wheat diseases	3,500.00
Pierre Aero Repair	Plexiglass cover-map	28.00
Great Plains Wheat, Inc.	S. D.'s share of	2,781.73
	expenses-September	
August Snyder	Salary-October	708.10
Dorothy J. Maden	Salary-October	339.39
Carol Butler	Salary-October	254.92
Ruth H. Butler	Salary-October	207.56
Pierre Rentals	Office rent-November	225.00
Pierre National Bank	Withholding-October	196.60
Melvin Borkirchert	Expenses and per diem	189.07
Ernest A. Covey	Expenses and per diem	74.39
Paul Guiser	Expenses and per diem	37.10
Carl W. Naessig	Expenses and per diem	44.38
August Snyder	Expenses to October 19	98.69
Andrew Brakke	Expenses and per diem	36.88
Lupe Rodriguez	Janitor service	21.00
Brown & Saenger, Inc.	Office supplies	46.50
Pitney-Bowes, Inc.	Rental of postage meter	19.50
Porter Sales Agency	Briefcase-Naessig	25.00
City of Pierre	Utilities-October	18.44
South Dakota Press Service	Clipping service	5.00
Rosenbaum's	Signs for exhibit	26.32
Commercial Communications	Communications service	180.00
Counselors		
Snappy Delivery	Paper Pick-up	5.00
Miller Studio	Film, processing, prints	9.23
State Publishing Company	Cello wrap and poly bags	21.74
Sunshine Gardens	Supplies for corsages	22.06
James Gilley - SDSU	Professional survey	139.40
Leonard L. Ladd	Professional survey	101.10
Postmaster	Postage for postage meter	95.00
Black Hills Association for	Making corsages	32.31
Retarded Children		
Northwestern Bell Telephone	Local service and toll calls	100.06
Capitol Supply Room	Office supplies	5.75
Brown & Saenger, Inc.	Office supplies	11.96
Bob's Transfer and Storage	Storage of exhibit	3.50
August Snyder	Expenses to November 12	55.98
Great Plains Wheat, Inc.	S. D.'s share of expenses-	
	October	3,044.69
August Snyder	Salary-November	708.10
Dorothy J. Maden	Salary-November	339.39
Carol Butler	Salary-November	254.92
Ruth H. Butler	Salary-November	197.10
Pierre National Bank	Withholding-November	195.50
Pierre Rentals	Office rent-December	225.00
Sooper Dooper Market, Inc.	Cups, spoons, doughnuts-	16.17
	S.D. Wheat Producers mtg.	
Ernest A. Covey	Expenses and per diem	130.40

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Carl W. Naessig	Expenses and per diem	155.31
August Snyder	Expenses to November 24	37.50
Louis F. Dow Company	Daily pocket diaries	105.00
City of Pierre	Utilities-November	17.60
Miller Studio	Colored picture	3.04
Snappy Delivery	Paper pick-up	5.00
Commercial Communications	Communications service	235.00
Counselors		
Foresheew Supply Company	Office supplies	5.77
South Dakota Press Service	Clipping service	5.00
Lupe Rodriguez	Janitor service	15.75
Sunshine Gardens	Supplies for corsages	18.85
State Publishing Company	Kernels of Wheat, office	356.79
	supplies, promotional supplies	
Pioneer Oil Company	Fuel oil for office	31.89
The Daily Plainsman	Renewal of subscription	13.00
Black Hills Association for	Corsages	13.93
Retarded Children		
American Institute of Baking	Promotional material	54.50
Capitol Supply Room	Office supplies	3.53
Northwestern Bell Telephone	Local service and toll calls	74.93
Bob's Transfer	Storage of exhibit	3.50
Sioux City Traffic Bureau	Subscription-grain tariff	11.00
Ronald Struwe	Expenses	36.38
August Snyder	Expenses to December 8	137.08
Carl W. Naessig	Expenses and per diem	220.13
Greer Circle	Serving-S. D. Wheat	15.00
	Producers Annual Meeting	
Postmaster	Bulk rate third class	30.00
	mailing permit-1966	
Kiplinger Washington Editor	Subscription	12.00
Pierre National Bank	Check ledger	1.49
American Institute of Baking	Promotional material	25.42
Watertown Chamber of Commerce	Rental of booth-Watertown	60.00
	Winter Show	
James Gilley - SDSU	Professional survey	136.00
Great Plains Wheat, Inc.	S D.'s share of expenses	2,054.69
August Snyder	Salary-December	708.10
Dorothy J. Maden	Salary-December	350.31
Carol Butler	Salary-December	254.92
Ruth H. Butler	Salary-December	227.39
Pierre Rentals	Office rent-January	225.00
Porter Sales Agency	Storage cabinet & shelves	117.21
Southwestern Miller	Renewal of subscriptions	21.00
United States Treasury Dept.	Withholding-December	199.90
Refunds for August, 1965	35 refunds	170.26
(Average refund - \$4.86)		
Refunds for September, 1965	99 refunds	415.48
(Average refund - \$4.20)		
Refunds for October, 1965	135 refunds	692.82
(Average refund - \$5.13)		
Refunds for November, 1965	59 refunds	339.74
(Average refund - \$5.76)		

The Executive Director's report was given. Motion by Covey, seconded by Naessig to accept the Director's report. Motion carried.

Report on Trade Expansion was given by Andrew Brakke.

Melvin Borkkirchert reported on the Budget Committee meeting of Great Plains Wheat, Inc.

Ernest A. Covey reported on the GPW Utilization Committee meeting.

SDWC Minutes of Regular Meeting of December 22, 1965-Page 3

Carl W. Naessig reported on the GPW Domestic Marketing Committee meeting.

Transportation Committee report was given by the director.

Ernest A. Covey reported on the National Wheat Utilization Conference held in Boise, Idaho. Carl W. Naessig also reported on this meeting.

Carl W. Naessig and Andrew Brakke reported on the National Association of Wheat Growers annual meeting in Lincoln, Nebraska December 14 - 16, 1965.

Motion by Naessig, seconded by Covey that the meeting be adjourned. Motion carried.

Carl W. Naessig  
Carl W. Naessig, Secretary

ATTEST:

August Snyder  
August Snyder, Executive Director