Minutes of Regular Meeting of Feb \mathbf{r} uary 27 and 28, 1964

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Ernest Covey at 9:30 a.m. at the Commission office located at II5 East Sioux Avenue, Pierre, South Dakota. Members present were: Mason, Borkirchert, Guiser, Covey, and ex-officio member Ernest Johnson. Member absent was Brakke. Chairman of the Wheat Producers, Ed Daum, was also in attendance.

Minutes of the regular meeting of December I3, 1963 were read. Motion by Guiser, seconded by Mason that the minutes be approved as read. Motion carried.

Motion by Borkirchert, seconded by Guiser that the treasurer's report be accepted as read. Motion carried.

Motion by Borkirchert, seconded by Guiser that the following bills be approved. Motion carried.

Postmaster		
Postmaster	Postage for meter	\$ 95.00
1 OSTIIIdSTET	Postage for newsletter and	
Groat Blains Wheet I	renewal of bulk mailing permit	150.00
Great Plains Wheat, Inc.	South Dakota's share of expenses	
Brown and Congor Inc	for November, 1963	1580.67
Brown and Saenger, Inc. Dorothy J. Maden	Office supplies	9.00
borottiy J. Maden	Miscellaneous expenses — items	
August Spydor	for office use	41.00
August Snyder	Salary, December	623.62
Dorothy J. Maden Carol Butler	Salary, December	294.41
	Part-time salary, December	61.71
Ruth H. Butler	Part-time salary, December	86.21
Pierre Rentals	Office rent, January	225.00
Andrew Brakke	Expenses and per diem	171.63
Ernest A. Covey	Expenses and per diem	17.09
Bert P. Mason	Expenses and per diem	86.43
Melvin Borkirchert	Expenses and per diem	423.19
Paul Guiser	Expenses and per diem	248.59
Mrs. Ida Smith	Janitor service, November and	
Description	December	21.68
Brown and Saenger, Inc.	Office supplies	16.70
Hines Photo Service	Film and prints	12.48
The Southwestern Miller	Club plan subscription - 1964	16.00
Receiver General of Canada	Subscription of Wheat Review	3.00
Foreshew Supply Company	Mimeograph paper	11.78
Youngberg Signs	Signs for office	31.78
Southwestern Miller	Additional subscription	1.00
Cost-to-Cost Store	Broom	3.87
Pierre Flower Shop	Making up corsages	153.00
State Publishing Company	Christmas cards, envelopes, memo	
	sheets	63.15
City of Pierre	Utilities, December, 1963	25.53
Pioneer Oil Company	Heating Oil	39.47
Commercial Communications	Public Relations - December, 1963	
Counselors		287.50
August Snyder	Expenses up to December 13, 1963	102.50
Treasury Department	Withholding tax	164.50
Miller Studio	Slides, prints, processing	6.27
Division of Old Age and	Social Security	
Survivors Insurance	*	321.79
Snappy Delivery	Paper pick-up	5.00
Bob's Transfer	Storage of exhibit	3.00
Northwestern Bell Telephone	Local service and toll calls,	
J	December, 1963	108.49
James E. Gilley	Grain Sampling Program	253,75
Watertown Chamber of Commerce	Booth rental - Ag Week	50.00
August Snyder	Salary - January, 1964	623.62
Dorothy J. Maden	Salary - January, 1964	284.41
Carol Butler	Part-time salary - January, 1964	23.13
Ruth H. Butler	Part-time salary - January, 1964	121.68
Pierre Rentals	Office rent - February, 1964	225.00

Great Plains Wheat, Inc.	South Dakota's share of expenses for December, 1963	2068.78
Pierre National Bank	Withholding tax	170.70
Postmaster	Postage for meter	95.00
Porter Sales Agency	Sico table & 10 arm chairs	793.43
Moore Agency	Renewal of policy on furniture and fixtures	33.60
Morrie's Office Machine Serv.	Maintenance service agreement on Underwood Olivetti	41.00
Successful Farming	Subscription renewal	2.00
American Institute of Baking	Freight and Publications	175.02
Western Air Lines, Inc.	Account #1158 for period ending December 31, 1963	447.40
Pitney-Bowes, Inc.	Rental on postage meter for period of 1-26-64 to 4-25-64	18.00
Best Business Machines, Inc.	Thermo-Fax supplies	43.87
Brown & Saenger, Inc.	One package Thermographic paper	25.00
City of Pierre	Utilities for month of Jan. '64	21.42
State Publishing Company	Scratch pads, envelopes, Kernels of Wheat	244.56
South Dakota Press Serv., Inc.	Clipping service for January, 1964	5.00
Dick's Linoleum	Rubber mat runner	20.20
Pioneer Oil Company	190 gallons No. 2	33.33
Snappy Delivery	Paper pickup - January, 1964	5.00
Capitol Supply Room	Office supplies	27.94
'Bob's Transfer	Storage for exhibit - January, 1964	
Commercial Communications	Public Relations and Communications	245.00
Counselors	services for January, 1964	
Oahe Glass Company	Service call on lock and repair	4.00
	Cabinet for wheat display	339.85
Oahe Cabinet Shop	Services in connection with the	91.25
James E. Gilley	grain sampling program	2(•22
Great Plains Wheat, Inc.	South Dakota's share of expenses for January, 1964	1270.69
William Schantls	Services for cleaning outside of office windows	1.50
Browning Enterprises	14" x 35" chart, 22" x 28" charts	45.00
Superintendent of Documents	Renewal subscription for Agricultur Research for one year	
The Northwestern Miller	One-year subscription to the Northwestern Miller	4.00
The Miller Studio	Prints and 2 frames	45.59
Porter Sales Agency	Safe file, Royal Chairs, table,	698.76
Torrer saves rigerier	credenza unit	
Best Business Machines	Systems paper for Thermofax	11.50
Ruth H. Butler	Part-time salary, February	137.36
Mrs. Ida M. Smith	Janitor service for January, 1964	9.64
Sue Ward	Part-time salary, February	56.09
Pierre Rentals	Rent for office space	225.00
Farmers Elevator Association of South Dakota	Elevator directory for 1964	4.00
Western Airlines	Air travel account # 1958	51.65
Andrew Brakke	Expenses and per diem	270.38
Northwestern Bell Telephone Co.	Local Service and toll calls for month of January, 1964	157.76
August Snyder	Expenses dated February 21, 1964	350.75
Dorothy J. Maden	Salary for February	284.41
August Snyder	Salary for February	623.62
Ruth Ann Butler	Part-time salary for Jan. & Feb.	6.26
Refunds for October (average - \$4.40)	32 refunds	140.78
Refunds for November	32 refunds	170.15
(average - \$5.32) Refunds for December	36 refunds	299.70
(average - \$8.33)	106 refunds	677.54
Refunds for February (average - \$6.39	100 Letunus	J/ 1 * J4

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Motion by Borkirchert, seconded by Guiser to accept the director's report. Motion carried.

Motion by Guiser, seconded by Mason that we accept the proposal on wheat improvement submitted by Dr. Fine and Dr. Bentley. Motion carried.

Motion by Borkirchert, seconded by Guiser that we recess for lunch. Motion carried.

Meeting reconvened at 1:45 p.m.

Motion by Guiser, seconded by Borkirchert that the director proceed to investigate possible sedimentation and protein tests on wheat samples secured for grain sampling survey. Motion carried.

Motion by Mason, seconded by Borkirchert that we withhold support of the activities of Shruben Marketing seminar proposal. Motion carried.

Motion by Guiser, seconded by Mason that the Commission indicate desire to cooperate with State College and any other groups interested in wheat streak mosaic study, and the director be authorized to cooperate with college personnel in instituting this program presented by the Department of Plant Pathology. Motion carried.

 $\mbox{\it Harold Ring}$ and $\mbox{\it Leonard Anker}$ from the Wheat Producer organization visited the meeting.

Motion by Mason, seconded by Borkirchert that the Commission make available \$1,500 and not to exceed \$2,500 per year to help with the GPW Utilization Committee Program. Motion carried.

Motion by Mason, seconded by Borkirchert that the meeting be adjourned. Motion carried.

Melvin Borkirchert, Secretary

ATTEST:

August Soyder, Executive Director

Minutes of Regular Meeting of April 8, 1964

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Covey at 10:50 a.m. Members present: Covey, Guiser, Borkirchert, and Mason. Member absent was Brakke. Dr. Musson was present representing Dr. Bentley. Ed Daum, Chairman of the Wheat Producers, was present.

Minutes of the meeting of February 27 and 28, 1964 were read. Motion by Borkirchert, seconded by Mason that the minutes be approved as read. Motion carried.

The Treasurer's report for February and March, 1964 were given. Motion by Guiser, seconded by Borkirchert that the Treasurer's report be accepted. Motion carried.

Motion by Mason, seconded by Borkirchert that we approve the following bills. Motion carried.

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State Publishing Company voucher checks 171.	, , ,	•00
American institute of Baking — publications and treight — 5.		
		.65
		• 19
	upply Room - office supplies 25.	.71

Pioneer Oil Company Commercial Communications Counselors	heating oil for March communications services	\$37.72 240.00
Hull & Albertus Electric	electric supplies	8.33
Onida Watchman	500 Annual report booklets	190.00
Postmaster	postage for Kernels of Wheat	125.00
Northwestern Bell Telephone Co.	local services and phone calls for month of March	90.19
Kansas City Grain Market	one year subscription to Kansas	
Review	City Grain Market Review	18.00
Hope Richards	part-time secretarial services	15.00
Carol Butler	part-time salary for March	20.24
William Schantls	washing outside of windows	
	and shoveling snow for March	2.00
Army Map Service	one 5 x 7 feet; issued in 3	
	sheets; scale 1:20,000,000	9.00

The Director's report was given. Motion by Borkirchert, seconded by Guiser that the Director's report be accepted. Motion carried.

The meeting was recessed for lunch at 12:10 p.m.

The meeting reconvened at 1:20 p.m.

Motion by Guiser, seconded by Mason that we grant \$8,000 annually for mosaic study to be conducted by the Plant Pathology Department at South Dakota State College. Funds being committed will be used to secure services of a professional man for this project. Effective date July 1, 1964. Motion carried.

Motion by Guiser, seconded by Mason that the funds for greenhouse be paid to South Dakota State College on approval of Audits and Accounts. Motion carried.

Motion by Borkirchert, seconded by Mason that we pay Ralph Lunder 10¢ per mile for transporting wheat exhibit. Motion carried.

Motion by Borkirchert, seconded by Guiser that we tentatively approve the budget. Motion carried.

Motion by Guiser, seconded by Borkirchert that we adjourn. Motion carried.

Melsen Bockischert, Melvin Borkischert, Secretary

ATTEST:

Gus Snyder, Executive Director

Minutes of Regular Meeting of June 17, 1964

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Ernest Covey at 9:20 a.m. Members present: Guiser, Mason, Borkirchert, Brakke, and Covey. Also present were Ed Daum and Ernest Johnson.

· Minutes of the April 8, 1964 meeting were read. Motion by Mason, seconded by Guiser that the minutes be approved as read. Motion carried.

The Treasurer's report was given. Motion by Brakke, seconded by Borkirchert that the report be accepted. Motion carried.

Motion by Brakke, seconded by Mason that the following bills be approved. Motion carried.

Dorothy J. Maden	Salary for month of April, 1964 \$	299.31
Bob's Transfer	Storage for exhibit - March, 1964	3.50
American Institute of Baking	Publications and freight	17.24
Miller Studio	Duplicate slides and prints	8,52
Brown & Saenger, Inc.	Office supplies	34.35
Bert P. Mason	Expenses and per diem	34.22
Postmaster	Postage for postage meter	95.00
Melvin Borkirchert	Expenses and per diem	114.91
Paul Guiser	Expenses and per diem	73.19
Pierre Rentals	Rent for month of May, 1964	225.00
August Snyder	Salary for month of April, 1964	638.32
Sue M. Ward	Part-time Salary for April, 1964	108.41
Ruth H. Butler		172.99
	Part-time Salary for April, 1964	172.99
Great Plains Wheat, Inc.	South Dakota's share of expenses	
	for March, 1964	2,643.89
Western Airlines	Air Travel Account #1958 - March	115.10
American Institute of Baking	Publications and freight	21.24
Commercial Communications	Communications Services for April,	
Counselors	1964	175.00
State Publishing Company	Kernels of Wheat and office supplies	280.68
South Dakota Press Service		5.00
	Clipping Service for April, 1964	
City of Pierre	Utilities for April, 1964	24.75
Pitney-Bowes, Inc.	Rental of Postage Meter 4-26 - 7-25	18,00
Minneapolis Grain Exchange	One 1963 Annual Report	3.00
Capito! Supply Room	Office supplies .	6.08
Pierre National Bank	Withholding for April, 1964	161.60
South Dakota State Fair Board	Booth rental, Buttons, and parking	
	stickers	42.00
Pierre National Bank	One business check register	1.41
August Snyder	Expenses and per diem	83.95
Snappy Delivery	Paper pick-up for April, 1964	5.00
Northwestern Bell Telephone	Local services and toll calls for	
Company	April, 1964	135.54
Traffic Department - Minneapoli	s One Copy - Grain Rate Book #4	
Grain Exchange		4.00
Bob's Transfer	Storage for exhibit - 4-10/5-10-64	3.50
Great Plains Wneat, Inc.	South Dakota's share of expenses	5 4 5 5
orear rearns whear, the	·	1 757 05
A	for April, 1964	1,357.25
August Snyder	Salary for the month of May, 1964	638.32
Dorothy J. Maden	Salary for the month of May, 1964	299.31
Ruth H. Butler	Part-time Salary for May, 1964	172.99
Sue M. Ward	Part-time Salary for May, 1964	103.83
Pierre Rentals	Office rent for June, 1964	225.00
August Snyder	Expenses and per diem	70.56
Pierre National Bank	Withholding for May, 1964	160.40
Western Airlines, Inc.	Air Travel Account #1958 - April	310.80
State Publishing Company	Office supplies	176.06
Snappy Delivery	Paper pick-up for May, 1964	5.00
Commercial Communications	Communication services for May, 1964	
Counselors		215.00
Capitol Supply Room	Office supplies	16.35
Best Business Machines, Inc.	Renewal of maintenance contract for	
·	Thermo-Fax Copying Machine	42.00
Miller Studio .	Slides	5.61
City of Pierre	Utilities for May, 1964	21.24
South Dakota Press Service		
	Clipping Service for May, 1964	5.00
Steece Brothers	Plastic blisters	9.45
Best Business Machines, Inc.	Buff labels	30.65

Pierre Flower Shop and and Greenhouses	Wheat corsages	209.71
Ida M. Smith Northwestern Bell Telephone	Janitor service for April & May Local and toll calls for the month	15.66
Company	of May, 1964	111.08
Bob's Transfer	Storage for exhibits for May-June	3.50
South Dakota State College	Payment of Agreement for Cooperative Investigation-July 1, 1964 - June	3.30
	70 1055	3,500.00
August Snyder	Official hospitality for Restaurant	2,200.00
4 11 5 6	Service	30.75

April Refunds

27 refunds - \$147.36 - Average refund - \$5.46

May Refunds

18 refunds - \$76.11 - Average refund - \$4.22

Motion by Mason, seconded by Guiser that the Director's report be accepted. Motion carried.

Motion by Borkirchert, seconded by Brakke that the Commission support the grain sampling program in 1964 up to the amount of \$1,600 in cooperation with South Dakota State College. Motion carried.

The meeting recessed for lunch at 12:05 p.m. until 1:00 p.m.

The meeting reconvened at 1:15 p.m.

Motion by Brakke, seconded by Mason that the Commission purchase the A. B. Dick Folding Machine. Motion carried

Motion by Brakke, seconded by Borkirchert that the Commission purchase a new postage scale. Motion carried.

Motion by Mason, seconded by Brakke that Paul Guiser be allowed actual room rent on room 912 at the Conrad Hilton Hotel in Chicago on April 28 and 29, 1964 above the \$10.50 room allowance. Motion carried.

Motion by Guiser, seconded by Brakke that the discussion of wheat diseases be continued to the next meeting and a representative of South Dakota State College be asked to be present to discuss the project. The Executive Director is instructed to notify South Dakota State College in writing. Motion carried.

Motion by Brakke, seconded by Borkirchert that the budget be adopted as amended. Those voting aye were Brakke and Borkirchert. Voting may was Mason. Abstaining was Guiser. Motion carried.

Motion by Guiser, seconded by Brakke, that the Commission approve the GPW budget on the same basis as the Colorado Wheat Administrative Committee approved the budget. Motion carried.

Motion by Brakke, seconded by Guiser that the following resolution be adopted. Motion carried.

"WHEREAS, it is to the advantage of the Wheat Commission that all obligations be paid promptly; and

"WHEREAS, there is a possibility that the Director and Treasurer may become incapacitated or unavailable to sign checks; now,

THEREFORE, BE IT RESOLVED that ERNEST A. COVEY be instructed to sign checks as an alternate for Bert P. Mason, Treasurer; and DOROTHY J. MADEN be instructed to sign checks as an alternate for August J. Anyder, Director.

"BE IT FURTHER RESOLVED, that this resolution shall continue in force untill written notice to the contrary is duly served."

Motion by Brakke, seconded by Mason that meeting adjourn. Motion carried.

Millia Borkirchert, Secretary

ATTEST:

August Anyder, Executive Director

Minutes of Regular Meeting of August 12, 1964

The meeting was called to order by Chairman Ernest Covey at 9:15 A.M. Members present were Covey, Brakke, Borkirchert, Guiser, and Mason. Also present were Mr. Dybvig and Mr. Daum.

Motion by Borkirchert, seconded by Brakke that minutes be approved as read. Motion carried.

Treasurer's report was read. Motion by Guiser, seconded by Brakke that the treasurer's report be accepted. Motion carried.

Motion by Brakke, seconded by Mason that the bills be approved. Motion carried.

Motion carried.	
Haynes & Roeber-Spink County Bank	Installment on Bond
	400AM0362 \$ 67.59
Great Plains Wheat, Inc.	South Dakota's share
Account Company	of expenses 1,523.10
August Snyder Dorothy J. Maden	Salary for June, 1964 638.32 Salary for June, 1964 299.31
Carol Butler	Salary for June, 1964 299.31 Salary for June, 1964 234.13
Ruth H. Butler	Salary for June, 1964 127.78
Susan M. Ward	Salary for June, 1964 103.83
Pierre Rentals	Office Rent for July, 1964225.00
Melvin Borkirchert	Expenses and per diem 43.86
Bert P. Mason	Expenses and per diem 68.43
Edward N. Daum	Mileage and per diem 57.30
Postmaster American Institute of Baking	Rent for P.O. Box #284 9.00 Publications & Freight 31.77
Porter Sales Agency	Office Equipment 12.40
State Game Lodge - Custer	Officical hospitality 94.74
Andrew Brakke	Expenses and per diem 59.77
Ernest A. Covey	Expenses and per diem 158.37
Postmaster	postage for postage meter 95.00
Postmaster	Postage for Kernels of Wheat 120.00
Mrs. Ida M. Smith	Cleaning of office-June 12.05
Paul Guiser	Expenses and per diem 273.89
Old Age & Survivors Insurance	Contributions-2nd Quarter 349.36
United States Treasurer Department	· · · · · · · · · · · · · · · · · · ·
City of Pierre	Utilities for June 24.57
Comerical Communications Counsel.	Communications Services for June, 1964 235.00
Snappy Delivery	Paper pick-up-June, 1964 5.00
State Publishing Company	Office supplies 163.03
The Reminder	Promotional supplies 13.35
South Dakota Press Service	Clipping service-June 5.00
The Wheat Scoop	Subscription to Wheat Scoop 5.00
Brown & Saenger, Inc. Extension Service - SDSU	Office supplies 12.30
Leonard Ladd	Professional survey 4.00 Expenses for Professional
	Survey 40.68
August Snyder	Expenses 38.07
Ronald Struwe	Expenses 11.00
Kiplinger Washington Editor	Subscription to Kiplinger
American Bakers Association	Agricultural Letter 24.00
William Schantels	Publications & Freight 4.14 Washing windows 3.00
Brown & Saenger, Inc.	Folding machine 225.00
Northwestern Bell Telephone	Local & toll calls-June 105.32
Bob's Transfer	Storage for exhibit 3.50
Great Plains Wheat, Inc.	South Dakota's share of
Ditney-Rowes Inc	expenses 2,806.41
Pitney-Bowes, Inc. Brown & Saenger, Inc.	Postage scale 184.11 Office supplies 19.44
August Snyder	Salary for July, 1964 641.98
Dorothy J. Maden	Salary for July, 1964 299.31
Carol Butler	Salary for July, 1964 234.13
Ruth H. Butler	Salary for July, 1964 172.99
Pierre Rentals	Office rent for August 225.00
Pierre National Bank Brown & Saenger, Inc.	Withholding-July 173.70
DIOWII & DAEIIGEL, IIIC.	Office supplies 15.00

American Institute of Baking	Publications & Freight 40.1	2
Pitney-Bowes, Inc.	Rent of Postage Meter 18.0	
South Dakota Press Service	Clipping service-July 5.0	
Wheat Flour Institute	Publication & Freight 19.2	
Brown & Saenger, Inc.	Maintenance agreement	_
	on Mimeograph 40.5	0
City of Pierre	Utilities for July 34.3	
Commercial Communications Coun	.Communication services	_
	July, 1964 215.0	0
State Publishing Company	Promotional material 44.5	
Mrs. W. H. Smith	Cleaning office 6.0	
Snappy Delivery	Paper pick-up 5.0	
Capitol Supply Room	Office Supplies 13.0	
Northwestern Bell Telephone	Local & Toll calls-July 75.0	
South Dakota State University	South Dakota Wheat Commission	
	share of Greenhouse 10,221.4	7
E. L. Erickson	Professional survey mater-	•
	ials 17.3	4.
Leonard L. Ladd	Expenses-Professional	-
	survey 270.3	1
Bob's Transfer	Storage of exhibit 3.50	
		1901

Motion by Brakke, seconded by Borkirchert that the Executive Director get all pertinent information on Workmen's Compensation as soon as possible. Motion carried.

Motion by Borkirchert, seconded by Mason that the Director's Report be accepted. Motion carried.

Meeting recessed at 12:10 p.m.

The meeting reconvened at 1:30 p.m.

Motion by Guiser, seconded by Mason that the matter of advertising be tabled. Motion carried.

Borkirchert nominated Covey for Chairman. Motion made by Brakke, seconded by Guiser that nominations cease and an unanimous ballot be cast for Covey for Chairman. Motion carried.

Brakke nominated Borkirchert for Vice Chairman. Motion by Guiser, seconded by Mason that an unanimous ballot be cast for Borkirchert for Vice Chairman. Motion carried.

Borkirchert nominated Brakke for Secretary. Motion by Mason, seconded by Borkirchert that an unanimous ballot be cast for Brakke for Secretary. Motion carried.

Brakke nominated Mason for Treasurer. Motion by Borkirchert, seconded by Brakke that an unanimous ballot be cast for Mason for Treasurer. Motion carried.

Borkirchert nominated Ernest Covey and Andrew Brakke as members of the Board of Directors of Great Plains Wheat, Inc. Guiser was nominated by Mason for Director to Great Plains Wheat, Inc. Motion by Brakke, seconded by Borkirchert that nominations cease and two men be elected from the list of three names. Upon request of Paul Guiser his name was withdrawn from the list with consent of the party nominating. Motion by Borkirchert, seconded by Mason that an unanimous ballot be cast for Brakke and Covey as members to Great Plains Wheat, Inc. Board of Directors. Motion carried.

Mason nominated Guiser as alternate for Covey. Borkirchert was nominated for alternate to Brakke on Board of Directors. Motion by Brakke, seconded by Mason that an unanimous ballot be cast for Guiser and Borkirchert as alternates. Motion carried.

Committee assignments were as follows:

COMMITTEE	MEMBERS	ALTERNATES
Domestic Marketing Committee	Borkirchert	Brakke
Foreign Marketing Committee	Covey	Mason
Public Relations	Brakke	Borkirchert
Transportation	Covey	Mason
Utilization	Borkirchert	Brakke
Budget	8rkirchert	Brakla

SDWC-Minutes of August 12, 1964-Page 3

COMMITTEEMEMBERSALTERNATESBudgetBrakkeCoveyEconomic StudiesGuiserMasonCoordinationCoveyBrakkeTrade Expansion AdvisoryCoveyBorkirchert

Motion by Mason, seconded by Guiser that committee assignments be amended as follows: Covey to be member of Foreign Marketing and Mason as alternate and otherwise be accepted as assigned. Motion carried.

Motion by Borkirchert, seconded by Brakke that the meeting adjourn. Motion carried.

elvin Borkirchert, Secretary

ATTEST: August Snyder, Executive Director

Minutes of Regular Meeting of November, 1964

The meeting was called to order by Chairman Ernest Covey at 9:25 A.M. Members present were Guiser, Mason, Borkirchert, Brakke and Covey. Also in attendance were Edward Daum, Dr. Musson and Wayne Allen.

Minutes of the August 12, 1964 meeting were read. Motion by Mason, seconded by Brakke that the minutes be approved as read. Motion carried.

Wayne Allen of the Great Plains Wheat Utilization Committee explained the contracts used with all participating parties on any and all Utilization projects. He also gave us some very important and interesting information regarding Utilization. Motion by Brakke, seconded by Mason that we pursue further to investigate the proposed contracts for utilization research in cooperation with Nebraska Wheat Growers and the Nebraska Wheat Commission, clearing these proposed contracts with Audits and Accounts and the Attorney General. This item shall have priority in the 1965 budget. The \$2,500.00 for Utilization-Research budgeted in 1964 shall be carried to the 1965 budget. Motion carried.

Treasurer's report was given. Motion by Guiser, seconded by Borkirchert that the treasurer's report be accepted. Motion carried.

Motion by Brakke, seconded by Mason that the bills be approved as read. Motion carried.

Great Plains Wheat, Inc.	Expenses for July, 1964 \$ 1	.337 53
Melvin Borkirchert	Expenses and per diem	151.65
Andrew Brakke	Expenses and per diem	12.89
Paul Guiser	Expenses and per diem	36.60
Bert P. Mason	Expenses and per diem	34.22
Edward N. Daum	Expenses and mileage	19.10
Clarence Dybvig	Expenses and per diem	56.01
Ernest Covey	Expenses and per diem	127.39
Postmaster	Postage for Postage meter	95.00
Brown & Saenger, Inc.	Office supplies	16.35
August Snyder	Salary for August, 1964	663.70
Dorothy J. Maden	Salary for August, 1964	299.31
Carol Butler	Salary for August, 1964	234.13
Ruth H. Butler	Salary for August, 1964	164.45
Ernest A. Covey	Expenses and per diem	107.55
Pierre Rentals	Office rent for September	225.00
Pierre National Bank	Withholding for August	172.60
Ben Franklin Store	Picture frames for exhibits	6.70
South Dakota Press Service	Clipping Service for August	5.00
Foreshew Supply Company	Office supplies	2.04
August Snyder	Expenses - upto September 1	
The Reminder	Printing bread recipes	16.90
Morrie's Office Machine Service	Ribbon for calculator	1.50
Miller Studio	Pictures for exhibit	26.75
City of Pierre	Utilities for August, 1964	45.27
State Publishing Company	4500 Kernels of Wheat	174.31
Oahe Cabinet Company	Cabinets for exhibits	76.00
Snappy Delivery	Paper pick-up for August	5.00
Bob's Transfer	Storage of exhibits	3.50
Glenn Kietzmann	Lettering signs for exhibit	15.00
Commercial Communications Coun.	Public Relations, August	220.00
James Gilley	Grain sampling survey	252.00
Northwestern Bell Telephone Co.	Local & toll calls-August	133.56
Moore Agency	Liability insurance-renewal	14.32
State Display Service	Decorating booth for State	
Amouni and Dalla and Amouni	Fair	63.61
American Bakers Association	Publications & freight	4.14
Pierre Flower Shop	Wheat corsages	49.60
William Schantels	Washing windows of office	3.00
Porter Sales Agency	File for refund cards	12.65
Great Plains Wheat, Inc.	Expenses for August, 1964 1,	
Pierre Rentals	Office rent for October	225.00
August Snyder	Salary for September, 1964	663.70

Dorothy J. Maden Carol Butler Ruth H. Butler August Snyder Dorothy J. Maden Ralph Lunder Western Air Lines, Inc. U.S. Treasury Department Old Age & Survivors Insurance Moore Agency	Salary for September 299.31 Salary for September 234.13 Salary for September 164.45 Expenses-upto Septem22 175.57 Miscellaneous expenses 19.48 Per diem-man exhibits 28.91 Credit card billing 66.50 withholding 172.60 Contributions-3rd 243.69 Workmen's Compensation
City of Pierre Brown & Saenger, Inc. Daily Capital Journal Food Research Institute	& Emp. Liability 59.96 Utilities-September 22.68 Office supplies 48.35 l year subscription 15.50 Soviet Agricultural Policy 1.50
The Reminder	Wheat Commission note pads 150.00
State Publishing Comapny Snappy Delivery South Dakota Press Service James Gilley Commercial Communications Coun. American Institute of Baking The Miller Studio	Letterheads 37.24 Paper pick-up-September 5.00 Clipping service 5.00 Grain sampling program 192.00 Public relations 110.00 Publications & freight 17.17 Pictures for public
Northwestern Bell Telephone	relations 21.68 Local & toll calls 89.57
Bob's Transfer Postmaster	Storage of exhibit 3.50 Postage for postage
Postmaster Minneapolis Grain Exchange University of Missouri Leonard L. Ladd Great Plains Wheat, Inc. Colorado Wheat Administrative Committee August Snyder Dorothy J. Maden Carol Butler Ruth H. Butler IBM Pierre Rentals Pierre National Bank	meter 95.00 Postage-Kernels of wheat 125.00 Grain rate book 2.00 Wholewheat recipe books 5.00 Grain sampling survey 128.23 Expenses-September 2,323.91 Transportation committee expense 2,343.50 Salary for October 663.70 Salary for October 299.31 Salary for October 234.13 Salary for October 180.92 Service Agreement 54.17 Office rent-November 225.00 Withholding-October 175.40
Wheat Flour Institute August Snyder Pitney-Bowes Brown & Saenger, Inc. Bob's Transfer James Gilley Pioneer Oil Company Snappy Delivery Northwestern Bell Telephone	Publications & Freight 15.58 Expenses-upto October 37.78 Rental on Postage Metter18.00 Office supplies 7.17 Storage of exhibit 3.50 Grain sampling program 151.50 200 gals. #2 fuel oil 35.09 Paper pick-up 5.00 Local & toll calls 75.21
Commercial Communications Coun. State Publishing Company	Public relations October 105.00 Refund applications &
City of Pierre South Dakota Press Service	wheat sample cards 22.05 Utilities-October 21.66 Clipping service 5.00
Refunds for June (average refund - \$3.18)	25 refunds \$ 79.41
Refunds for July (average refund - \$4.63)	20 refunds 92.51
Refunds for August (average refund - \$5.27)	58 refunds 305.33
Refunds for September (average refund - \$5.50)	96 refunds 528.22
Refunds for October (average refund - \$6.46)	74 refunds 478.19

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Refunds for November (average refund - \$7.82)

30 refunds

\$ 234.59

Motion by Brakke, seconded by Borkirchert that the director's report be accepted. Motion carried.

Meeting recessed at 11:55 A.M. for lunch.

Meeting reconvened at 1:05 P.M.

Dr. Musson reported on the greenhouse. It is completed and in operation.

Ernest Covey reported on the activities of the Trade Expansion Advisory Committee.

Melvin Brokirchert reported on various programs and tests conducted to analyze nutritional values of different wheat products in conjunction with the Utilization Committee.

Paul Guiser requested the Commission members be furnished with a list of the persons requesting refunds and the amounts of the refunds.

Paul Guiser suggested the bumper and window sticker program advertising wheat be put into operation again. All agreed this was advantageous. Director is requested to proceed on this.

Salaries were discussed briefly and the discussion will be continued at the next meeting.

Motion by Guiser, seconded by Brakke to adjourn the meeting. Motion carried.

Andrew Brakke, Secretary

ATTEST:

August Snyder, Executive Director

Minutes of Special Meeting of December 16, 1964

The special meeting called by Chairman Ernest Covey at 7:45 P.M., December 16, 1964 at the Commission Office. Members present were Brakke, Borkirchert, Covey, and Guiser. Mason was absent.

Motion by Brakke, seconded by Borkirchert that we purchase the IBM Selectric typewriter. Motion carried.

Motion by Borkirchert, seconded by Guiser that we purchase a new secretarial chair. Motion carried.

Motion by Brakke, seconded by Guiser that we purchase two \$2,500.00 time deposits for a twelve month period in the Sully County Bank. Motion carried.

Salaries were discussed:

Motion by Borkirchert, seconded by Brakke that salary for Carol Butler be increased \$25.00 per month; salary for Dorothy Maden be increased \$50.00 per month; and the salary of the director be increased \$50.00 per month and the director be granted two-weeks additional paid vacation effective January 1, 1965. All voting aye except Guiser, who voted naye.

Motion by Brakke, seconded by Borkirchert that we adjourn. Motion carried.

Andrew Brakke, Secretary

ATTEST: August Snyder, Executive Director