

SOUTH DAKOTA WHEAT COMMISSION

Minutes of Regular Meeting of February 27 and 28, 1964

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Ernest Covey at 9:30 a.m. at the Commission office located at 115 East Sioux Avenue, Pierre, South Dakota. Members present were: Mason, Borkirchert, Guiser, Covey, and ex-officio member Ernest Johnson. Member absent was Brakke. Chairman of the Wheat Producers, Ed Daum, was also in attendance.

Minutes of the regular meeting of December 13, 1963 were read. Motion by Guiser, seconded by Mason that the minutes be approved as read. Motion carried.

Motion by Borkirchert, seconded by Guiser that the treasurer's report be accepted as read. Motion carried.

Motion by Borkirchert, seconded by Guiser that the following bills be approved. Motion carried.

Postmaster	Postage for meter	\$ 95.00
Postmaster	Postage for newsletter and	
	renewal of bulk mailing permit	150.00
Great Plains Wheat, Inc.	South Dakota's share of expenses	
	for November, 1963	1580.67
Brown and Saenger, Inc.	Office supplies	9.00
Dorothy J. Maden	Miscellaneous expenses - items	
	for office use	441.00
August Snyder	Salary, December	623.62
Dorothy J. Maden	Salary, December	294.41
Carol Butler	Part-time salary, December	61.71
Ruth H. Butler	Part-time salary, December	86.21
Pierre Rentals	Office rent, January	225.00
Andrew Brakke	Expenses and per diem	171.63
Ernest A. Covey	Expenses and per diem	17.09
Bert P. Mason	Expenses and per diem	86.43
Melvin Borkirchert	Expenses and per diem	423.19
Paul Guiser	Expenses and per diem	248.59
Mrs. Ida Smith	Janitor service, November and	
	December	21.68
Brown and Saenger, Inc.	Office supplies	16.70
Hines Photo Service	Film and prints	12.48
The Southwestern Miller	Club plan subscription - 1964	16.00
Receiver General of Canada	Subscription of Wheat Review	3.00
Foresheew Supply Company	Mimeograph paper	11.78
Youngberg Signs	Signs for office	31.78
Southwestern Miller	Additional subscription	1.00
Cost-to-Cost Store	Broom	3.87
Pierre Flower Shop	Making up corsages	153.00
State Publishing Company	Christmas cards, envelopes, memo	
	sheets	63.15
City of Pierre	Utilities, December, 1963	25.53
Pioneer Oil Company	Heating Oil	39.47
Commercial Communications	Public Relations - December, 1963	
Counselors		287.50
August Snyder	Expenses up to December 13, 1963	102.50
Treasury Department	Withholding tax	164.50
Miller Studio	Slides, prints, processing	6.27
Division of Old Age and	Social Security	
Survivors Insurance		321.79
Snappy Delivery	Paper pick-up	5.00
Bob's Transfer	Storage of exhibit	3.00
Northwestern Bell Telephone	Local service and toll calls,	
	December, 1963	108.49
James E. Gilley	Grain Sampling Program	253.75
Watertown Chamber of Commerce	Booth rental - Ag Week	50.00
August Snyder	Salary - January, 1964	623.62
Dorothy J. Maden	Salary - January, 1964	284.41
Carol Butler	Part-time salary - January, 1964	23.13
Ruth H. Butler	Part-time salary - January, 1964	121.68
Pierre Rentals	Office rent - February, 1964	225.00

Great Plains Wheat, Inc.	South Dakota's share of expenses for December, 1963	\$2068.78
Pierre National Bank	Withholding tax	170.70
Postmaster	Postage for meter	95.00
Porter Sales Agency	Sico table & 10 arm chairs	793.43
Moore Agency	Renewal of policy on furniture and fixtures	33.60
Morrie's Office Machine Serv.	Maintenance service agreement on Underwood Olivetti	41.00
Successful Farming	Subscription renewal	2.00
American Institute of Baking	Freight and Publications	175.02
Western Air Lines, Inc.	Account #1158 for period ending December 31, 1963	447.40
Pitney-Bowes, Inc.	Rental on postage meter for period of 1-26-64 to 4-25-64	18.00
Best Business Machines, Inc.	Thermo-Fax supplies	43.87
Brown & Saenger, Inc.	One package Thermographic paper	25.00
City of Pierre	Utilities for month of Jan. '64	21.42
State Publishing Company	Scratch pads, envelopes, kernels of Wheat	244.56
South Dakota Press Serv., Inc.	Clipping service for January, 1964	5.00
Dick's Linoleum	Rubber mat runner	20.20
Pioneer Oil Company	190 gallons No. 2	33.33
Snappy Delivery	Paper pickup - January, 1964	5.00
Capitol Supply Room	Office supplies	27.94
Bob's Transfer	Storage for exhibit - January, 1964	3.00
Commercial Communications Counselors	Public Relations and Communications services for January, 1964	245.00
Oahe Glass Company	Service call on lock and repair	4.00
Oahe Cabinet Shop	Cabinet for wheat display	39.85
James E. Gilley	Services in connection with the grain sampling program	91.25
Great Plains Wheat, Inc.	South Dakota's share of expenses for January, 1964	1270.69
William Schantls	Services for cleaning outside of office windows	1.50
Browning Enterprises	14" x 35" chart, 22" x 28" charts	45.00
Superintendent of Documents	Renewal subscription for Agricultural Research for one year	1.00
The Northwestern Miller	One-year subscription to the Northwestern Miller	4.00
The Miller Studio	Prints and 2 frames	45.59
Porter Sales Agency	Safe file, Royal Chairs, table, credenza unit	698.76
Best Business Machines	Systems paper for Thermofax	11.50
Ruth H. Butler	Part-time salary, February	137.36
Mrs. Ida M. Smith	Janitor service for January, 1964	9.64
Sue Ward	Part-time salary, February	56.09
Pierre Rentals	Rent for office space	225.00
Farmers Elevator Association of South Dakota	Elevator directory for 1964	4.00
Western Airlines	Air travel account # 1958	51.65
Andrew Brakke	Expenses and per diem	270.38
Northwestern Bell Telephone Co.	Local Service and toll calls for month of January, 1964	157.76
August Snyder	Expenses dated February 21, 1964	350.75
Dorothy J. Maden	Salary for February	284.41
August Snyder	Salary for February	623.62
Ruth Ann Butler	Part-time salary for Jan. & Feb.	6.26
Refunds for October (average - \$4.40)	32 refunds	140.78
Refunds for November (average - \$5.32)	32 refunds	170.15
Refunds for December (average - \$8.33)	36 refunds	299.70
Refunds for February (average - \$6.39)	106 refunds	677.54

Motion by Borkirchert, seconded by Guiser to accept the director's report. Motion carried.

Motion by Guiser, seconded by Mason that we accept the proposal on wheat improvement submitted by Dr. Fine and Dr. Bentley. Motion carried.

Motion by Borkirchert, seconded by Guiser that we recess for lunch. Motion carried.

Meeting reconvened at 1:45 p.m.

Motion by Guiser, seconded by Borkirchert that the director proceed to investigate possible sedimentation and protein tests on wheat samples secured for grain sampling survey. Motion carried.

Motion by Mason, seconded by Borkirchert that we withhold support of the activities of Shruben Marketing seminar proposal. Motion carried.

Motion by Guiser, seconded by Mason that the Commission indicate desire to cooperate with State College and any other groups interested in wheat streak mosaic study, and the director be authorized to cooperate with college personnel in instituting this program presented by the Department of Plant Pathology. Motion carried.

Harold Ring and Leonard Anker from the Wheat Producer organization visited the meeting.

Motion by Mason, seconded by Borkirchert that the Commission make available \$1,500 and not to exceed \$2,500 per year to help with the GPW Utilization Committee Program. Motion carried.

Motion by Mason, seconded by Borkirchert that the meeting be adjourned. Motion carried.

Melvin Borkirchert
Melvin Borkirchert, Secretary

ATTEST:

August Snyder
August Snyder, Executive Director

SOUTH DAKOTA WHEAT COMMISSION

Minutes of Regular Meeting of April 8, 1964

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Covey at 10:30 a.m. Members present: . Covey, Guiser, Borkkirchert, and Mason. Member absent was Brakke. Dr. Musson was present representing Dr. Bentley. Ed Daum, Chairman of the Wheat Producers, was present.

Minutes of the meeting of February 27 and 28, 1964 were read. Motion by Borkkirchert, seconded by Mason that the minutes be approved as read. Motion carried.

The Treasurer's report for February and March, 1964 were given. Motion by Guiser, seconded by Borkkirchert that the Treasurer's report be accepted. Motion carried.

Motion by Mason, seconded by Borkkirchert that we approve the following bills. Motion carried.

Hull and Albertus Electric	light for grain standards display	\$9.39
Snappy Delivery	paper pickup for February	5.00
Pioneer Oil Company	heating oil	39.60
Bob's Transfer	storage for exhibit for February	3.00
South Dakota Press Service, Inc.	clipping service for February	5.00
Commercial Communications Counselors	communications services for Feb.	160.00
City of Pierre	utilities for month of February	25.41
Superintendent of Documents	copy of Agricultural Statistics	1.75
Pitney-Bowes, Inc.	install parts on postage meter	3.55
Brown & Saenger, Inc.	office supplies	45.50
Porter Sales Agency	office supplies and equipment	219.76
State Publishing Company	office supplies and printing	93.65
American Institute of Baking	publications and freight	109.52
Miller Studio	projectors	542.99
Ida M. Smith	cleaning office for February	9.64
Coast-to-Coast Stores	wastepaper baskets	9.58
Pierre National Bank	withholding for February	187.60
Carol Butler	part-time salary for February	14.46
Melvin Borkkirchert	expenses and per diem	206.72
Clarence Dybvig	expenses and per diem	123.48
Postmaster	postage for postage meter	95.00
Ralph Lunder	expenses and per diem	176.64
So. Dak. State Treasurer	per diem for services of examiner LeRoy Engel	120.00
Northwestern Bell Telephone Co.	local services and toll calls for February	131.27
Brown & Saenger	typewriter ribbons	3.30
Youngberg & Sons, Inc.	spray files, desk, stands and lamp	70.00
L. R. Leach	services for setting up and dismantling exhibit	4.50
Great Plains Wheat, Inc.	South Dakota's share of expenses for month of February	1,110.13
Ruth Ann Butler	part-time salary for March	13.49
Ruth H. Butler	part-time salary for March	140.04
Dorothy J. Maden	salary for March	299.31
August J. Snyder	salary for March	638.32
Sue Ward	part-time salary for March	108.41
Pierre Rentals	rent of office space	225.00
Art's Rental	rent of card table for use during Weed & Pest Control Meeting	1.00
Ida M. Smith	janitor services for March	9.64
State of South Dakota	Old Age & Survivors Insurance contributions for 1st Quarter 1964	313.09
United States Treasury Department	withholding tax for March	156.00
August Snyder	expenses	158.57
Snappy Delivery	paper pickup for March	5.00
So. Dak. Press Service, Inc.	clipping service for March	5.00
City of Pierre	utilities for March	23.49
State Publishing Company	voucher checks	171.49
American Institute of Baking	publications and freight	5.65
Foresheew Supply Company, Inc.	office supplies	20.19
Capitol Supply Room	office supplies	25.71

Pioneer Oil Company	heating oil for March	\$37.72
Commercial Communications Counselors	communications services	240.00
Hull & Albertus Electric	electric supplies	8.33
Onida Watchman	500 Annual report booklets	190.00
Postmaster	postage for Kernels of Wheat	125.00
Northwestern Bell Telephone Co.	local services and phone calls for month of March	90.19
Kansas City Grain Market Review	one year subscription to Kansas City Grain Market Review	18.00
Hope Richards	part-time secretarial services	15.00
Carol Butler	part-time salary for March	20.24
William Schantls	washing outside of windows and shoveling snow for March	2.00
Army Map Service	one 5 x 7 feet; issued in 3 sheets; scale 1:20,000,000	9.00

The Director's report was given. Motion by Borkirchert, seconded by Guiser that the Director's report be accepted. Motion carried.

The meeting was recessed for lunch at 12:10 p.m.

The meeting reconvened at 1:20 p.m.

Motion by Guiser, seconded by Mason that we grant \$8,000 annually for mosaic study to be conducted by the Plant Pathology Department at South Dakota State College. Funds being committed will be used to secure services of a professional man for this project. Effective date July 1, 1964. Motion carried.

Motion by Guiser, seconded by Mason that the funds for greenhouse be paid to South Dakota State College on approval of Audits and Accounts. Motion carried.

Motion by Borkirchert, seconded by Mason that we pay Ralph Lunder 10¢ per mile for transporting wheat exhibit. Motion carried.

Motion by Borkirchert, seconded by Guiser that we tentatively approve the budget. Motion carried.

Motion by Guiser, seconded by Borkirchert that we adjourn. Motion carried.

Melvin Borkirchert
Melvin Borkirchert, Secretary

ATTEST:

August (Gus) Snyder
Gus Snyder, Executive Director

SOUTH DAKOTA WHEAT COMMISSION

Minutes of Regular Meeting of June 17, 1964

The regular meeting of the South Dakota Wheat Commission was called to order by Chairman Ernest Covey at 9:20 a.m. Members present: Guiser, Mason, Borkirchert, Brakke, and Covey. Also present were Ed Daum and Ernest Johnson.

Minutes of the April 8, 1964 meeting were read. Motion by Mason, seconded by Guiser that the minutes be approved as read. Motion carried.

The Treasurer's report was given. Motion by Brakke, seconded by Borkirchert that the report be accepted. Motion carried.

Motion by Brakke, seconded by Mason that the following bills be approved. Motion carried.

Dorothy J. Maden	Salary for month of April, 1964	\$ 299.31
Bob's Transfer	Storage for exhibit - March, 1964	3.50
American Institute of Baking	Publications and freight	17.24
Miller Studio	Duplicate slides and prints	8.52
Brown & Saenger, Inc.	Office supplies	34.35
Bert P. Mason	Expenses and per diem	34.22
Postmaster	Postage for postage meter	95.00
Melvin Borkirchert	Expenses and per diem	114.91
Paul Guiser	Expenses and per diem	73.19
Pierre Rentals	Rent for month of May, 1964	225.00
August Snyder	Salary for month of April, 1964	638.32
Sue M. Ward	Part-time Salary for April, 1964	108.41
Ruth H. Butler	Part-time Salary for April, 1964	172.99
Great Plains Wheat, Inc.	South Dakota's share of expenses for March, 1964	2,643.89
Western Airlines	Air Travel Account #1958 - March	115.10
American Institute of Baking	Publications and freight	21.24
Commercial Communications Counselors	Communications Services for April, 1964	175.00
State Publishing Company	Kernels of Wheat and office supplies	280.68
South Dakota Press Service	Clipping Service for April, 1964	5.00
City of Pierre	Utilities for April, 1964	24.75
Pitney-Bowes, Inc.	Rental of Postage Meter 4-26 - 7-25	18.00
Minneapolis Grain Exchange	One 1963 Annual Report	3.00
Capitol Supply Room	Office supplies	6.08
Pierre National Bank	Withholding for April, 1964	161.60
South Dakota State Fair Board	Booth rental, Buttons, and parking stickers	42.00
Pierre National Bank	One business check register	1.41
August Snyder	Expenses and per diem	83.95
Snappy Delivery	Paper pick-up for April, 1964	5.00
Northwestern Bell Telephone Company	Local services and toll calls for April, 1964	135.54
Traffic Department - Minneapolis Grain Exchange	One Copy - Grain Rate Book #4	4.00
Bob's Transfer	Storage for exhibit - 4-10/5-10-64	3.50
Great Plains Wheat, Inc.	South Dakota's share of expenses for April, 1964	1,357.25
August Snyder	Salary for the month of May, 1964	638.32
Dorothy J. Maden	Salary for the month of May, 1964	299.31
Ruth H. Butler	Part-time Salary for May, 1964	172.99
Sue M. Ward	Part-time Salary for May, 1964	103.83
Pierre Rentals	Office rent for June, 1964	225.00
August Snyder	Expenses and per diem	70.56
Pierre National Bank	Withholding for May, 1964	160.40
Western Airlines, Inc.	Air Travel Account #1958 - April	310.80
State Publishing Company	Office supplies	176.06
Snappy Delivery	Paper pick-up for May, 1964	5.00
Commercial Communications Counselors	Communication services for May, 1964	215.00
Capitol Supply Room	Office supplies	16.35
Best Business Machines, Inc.	Renewal of maintenance contract for Thermo-Fax Copying Machine	42.00
Miller Studio	Slides	5.61
City of Pierre	Utilities for May, 1964	21.24
South Dakota Press Service	Clipping Service for May, 1964	5.00
Steece Brothers	Plastic blisters	9.45
Best Business Machines, Inc.	Buff labels	30.65

Pierre Flower Shop and and Greenhouses	Wheat corsages	209.71
Ida M. Smith	Janitor service for April & May	15.66
Northwestern Bell Telephone Company	Local and toll calls for the month of May, 1964	111.08
Bob's Transfer	Storage for exhibits for May-June	3.50
South Dakota State College	Payment of Agreement for Cooperative Investigation-July 1, 1964 - June 30, 1965	3,500.00
August Snyder	Official hospitality for Restaurant Service	30.75
April Refunds		
27 refunds - \$147.36 - Average refund - \$5.46		
May Refunds		
18 refunds - \$76.11 - Average refund - \$4.22		

Motion by Mason, seconded by Guiser that the Director's report be accepted.
Motion carried.

Motion by Borkkirchert, seconded by Brakke that the Commission support the grain sampling program in 1964 up to the amount of \$1,600 in cooperation with South Dakota State College. Motion carried.

The meeting recessed for lunch at 12:05 p.m. until 1:00 p.m.

The meeting reconvened at 1:15 p.m.

Motion by Brakke, seconded by Mason that the Commission purchase the A. B. Dick Folding Machine. Motion carried

Motion by Brakke, seconded by Borkkirchert that the Commission purchase a new postage scale. Motion carried.

Motion by Mason, seconded by Brakke that Paul Guiser be allowed actual room rent on room 912 at the Conrad Hilton Hotel in Chicago on April 28 and 29, 1964 above the \$10.50 room allowance. Motion carried.

Motion by Guiser, seconded by Brakke that the discussion of wheat diseases be continued to the next meeting and a representative of South Dakota State College be asked to be present to discuss the project. The Executive Director is instructed to notify South Dakota State College in writing. Motion carried.

Motion by Brakke, seconded by Borkkirchert that the budget be adopted as amended. Those voting aye were Brakke and Borkkirchert. Voting nay was Mason. Abstaining was Guiser. Motion carried.

Motion by Guiser, seconded by Brakke, that the Commission approve the GPW budget on the same basis as the Colorado Wheat Administrative Committee approved the budget. Motion carried.

Motion by Brakke, seconded by Guiser that the following resolution be adopted. Motion carried.

"WHEREAS, it is to the advantage of the Wheat Commission that all obligations be paid promptly; and

"WHEREAS, there is a possibility that the Director and Treasurer may become incapacitated or unavailable to sign checks; now,

THEREFORE, BE IT RESOLVED that ERNEST A. COVEY be instructed to sign checks as an alternate for Bert P. Mason, Treasurer; and DOROTHY J. MADEN be instructed to sign checks as an alternate for August J. Snyder, Director.

"BE IT FURTHER RESOLVED, that this resolution shall continue in force until written notice to the contrary is duly served."

Motion by Brakke, seconded by Mason that meeting adjourn. Motion carried.

Melvin Borkkirchert
Melvin Borkkirchert, Secretary

ATTEST:

August Snyder
August Snyder, Executive Director

SOUTH DAKOTA WHEAT COMMISSION

Minutes of Regular Meeting of August 12, 1964

The meeting was called to order by Chairman Ernest Covey at 9:15 A.M. Members present were Covey, Brakke, Borkkirchert, Guiser, and Mason. Also present were Mr. Dybvig and Mr. Daum.

Motion by Borkkirchert, seconded by Brakke that minutes be approved as read. Motion carried.

Treasurer's report was read. Motion by Guiser, seconded by Brakke that the treasurer's report be accepted. Motion carried.

Motion by Brakke, seconded by Mason that the bills be approved. Motion carried.

Haynes & Roeber-Spink County Bank	Installment on Bond	
	400AM0362	\$ 67.59
Great Plains Wheat, Inc.	South Dakota's share	
	of expenses	1,523.10
August Snyder	Salary for June, 1964	638.32
Dorothy J. Maden	Salary for June, 1964	299.31
Carol Butler	Salary for June, 1964	234.13
Ruth H. Butler	Salary for June, 1964	127.78
Susan M. Ward	Salary for June, 1964	103.83
Pierre Rentals	Office Rent for July, 1964	225.00
Melvin Borkkirchert	Expenses and per diem	43.86
Bert P. Mason	Expenses and per diem	68.43
Edward N. Daum	Mileage and per diem	57.30
Postmaster	Rent for P.O. Box #284	9.00
American Institute of Baking	Publications & Freight	31.77
Porter Sales Agency	Office Equipment	12.40
State Game Lodge - Custer	Officical hospitality	94.74
Andrew Brakke	Expenses and per diem	59.77
Ernest A. Covey	Expenses and per diem	158.37
Postmaster	postage for postage meter	95.00
Postmaster	Postage for Kernels of	
	Wheat	120.00
Mrs. Ida M. Smith	Cleaning of office-June	12.05
Paul Guiser	Expenses and per diem	273.89
Old Age & Survivors Insurance	Contributions-2nd Quarter	349.36
United States Treasurer Department	Withholding-June, 1964	183.50
City of Pierre	Utilities for June	24.57
Comerical Communications Counsel.	Communications Services	
	for June, 1964	235.00
Snappy Delivery	Paper pick-up-June, 1964	5.00
State Publishing Company	Office supplies	163.03
The Reminder	Promotional supplies	13.35
South Dakota Press Service	Clipping service-June	5.00
The Wheat Scoop	Subscription to Wheat Scoop	5.00
Brown & Saenger, Inc.	Office supplies	12.30
Extension Service - SDSU	Professional survey	4.00
Leonard Ladd	Expenses for Professional	
	Survey	40.68
August Snyder	Expenses	38.07
Ronald Struwe	Expenses	11.00
Kiplinger Washington Editor	Subscription to Kiplinger	
	Agricultural Letter	24.00
American Bakers Association	Publications & Freight	4.14
William Schantels	Washing windows	3.00
Brown & Saenger, Inc.	Folding machine	225.00
Northwestern Bell Telephone	Local & toll calls-June	105.32
Bob's Transfer	Storage for exhibit	3.50
Great Plains Wheat, Inc.	South Dakota's share of	
	expenses	2,806.41
Pitney-Bowes, Inc.	Postage scale	184.11
Brown & Saenger, Inc.	Office supplies	19.44
August Snyder	Salary for July, 1964	641.98
Dorothy J. Maden	Salary for July, 1964	299.31
Carol Butler	Salary for July, 1964	234.13
Ruth H. Butler	Salary for July, 1964	172.99
Pierre Rentals	Office rent for August	225.00
Pierre National Bank	Withholding-July	173.70
Brown & Saenger, Inc.	Office supplies	15.00

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American Institute of Baking	Publications & Freight	40.12
Pitney-Bowes, Inc.	Rent of Postage Meter	18.00
South Dakota Press Service	Clipping service-July	5.00
Wheat Flour Institute	Publication & Freight	19.29
Brown & Saenger, Inc.	Maintenance agreement on Mimeograph	40.50
City of Pierre	Utilities for July	34.32
Commercial Communications Coun.	Communication services July, 1964	215.00
State Publishing Company	Promotional material	44.56
Mrs. W. H. Smith	Cleaning office	6.02
Snappy Delivery	Paper pick-up	5.00
Capitol Supply Room	Office Supplies	13.01
Northwestern Bell Telephone	Local & Toll calls-July	75.00
South Dakota State University	South Dakota Wheat Commission share of Greenhouse	10,221.47
E. L. Erickson	Professional survey mater- ials	17.34
Leonard L. Ladd	Expenses-Professional survey	270.31
Bob's Transfer	Storage of exhibit	3.50

Motion by Brakke, seconded by Borkirchert that the Executive Director get all pertinent information on Workmen's Compensation as soon as possible. Motion carried.

Motion by Borkirchert, seconded by Mason that the Director's Report be accepted. Motion carried.

Meeting recessed at 12:10 p.m.

The meeting reconvened at 1:30 p.m.

Motion by Guiser, seconded by Mason that the matter of advertising be tabled. Motion carried.

Borkirchert nominated Covey for Chairman. Motion made by Brakke, seconded by Guiser that nominations cease and an unanimous ballot be cast for Covey for Chairman. Motion carried.

Brakke nominated Borkirchert for Vice Chairman. Motion by Guiser, seconded by Mason that an unanimous ballot be cast for Borkirchert for Vice Chairman. Motion carried.

Borkirchert nominated Brakke for Secretary. Motion by Mason, seconded by Borkirchert that an unanimous ballot be cast for Brakke for Secretary. Motion carried.

Brakke nominated Mason for Treasurer. Motion by Borkirchert, seconded by Brakke that an unanimous ballot be cast for Mason for Treasurer. Motion carried.

Borkirchert nominated Ernest Covey and Andrew Brakke as members of the Board of Directors of Great Plains Wheat, Inc. Guiser was nominated by Mason for Director to Great Plains Wheat, Inc. Motion by Brakke, seconded by Borkirchert that nominations cease and two men be elected from the list of three names. Upon request of Paul Guiser his name was withdrawn from the list with consent of the party nominating. Motion by Borkirchert, seconded by Mason that an unanimous ballot be cast for Brakke and Covey as members to Great Plains Wheat, Inc. Board of Directors. Motion carried.

Mason nominated Guiser as alternate for Covey. Borkirchert was nominated for alternate to Brakke on Board of Directors. Motion by Brakke, seconded by Mason that an unanimous ballot be cast for Guiser and Borkirchert as alternates. Motion carried.

Committee assignments were as follows:


<u>COMMITTEE</u>	<u>MEMBERS</u>	<u>ALTERNATES</u>
Domestic Marketing Committee	Borkirchert	Brakke
Foreign Marketing Committee	Covey	Mason
Public Relations	Brakke	Borkirchert
Transportation	Covey	Mason
Utilization	Borkirchert	Brakke
Budget	Borkirchert	Brakke

<u>COMMITTEE</u>	<u>MEMBERS</u>	<u>ALTERNATES</u>
Budget	Brakke	Covey
Economic Studies	Guiser	Mason
Coordination	Covey	Brakke
Trade Expansion Advisory	Covey	Borkirchert

Motion by Mason, seconded by Guiser that committee assignments be amended as follows: Covey to be member of Foreign Marketing and Mason as alternate and otherwise be accepted as assigned. Motion carried.

Motion by Borkirchert, seconded by Brakke that the meeting adjourn. Motion carried.


Melvin Borkirchert, Secretary


ATTEST: August Snyder, Executive Director

SOUTH DAKOTA WHEAT COMMISSION

Minutes of Regular Meeting of November, 1964

The meeting was called to order by Chairman Ernest Covey at 9:25 A.M. Members present were Guiser, Mason, Borkirchert, Brakke and Covey. Also in attendance were Edward Daum, Dr. Musson and Wayne Allen.

Minutes of the August 12, 1964 meeting were read. Motion by Mason, seconded by Brakke that the minutes be approved as read. Motion carried.

Wayne Allen of the Great Plains Wheat Utilization Committee explained the contracts used with all participating parties on any and all Utilization projects. He also gave us some very important and interesting information regarding Utilization. Motion by Brakke, seconded by Mason that we pursue further to investigate the proposed contracts for utilization research in cooperation with Nebraska Wheat Growers and the Nebraska Wheat Commission, clearing these proposed contracts with Audits and Accounts and the Attorney General. This item shall have priority in the 1965 budget. The \$2,500.00 for Utilization-Research budgeted in 1964 shall be carried to the 1965 budget. Motion carried.

Treasurer's report was given. Motion by Guiser, seconded by Borkirchert that the treasurer's report be accepted. Motion carried.

Motion by Brakke, seconded by Mason that the bills be approved as read. Motion carried.

Great Plains Wheat, Inc.	Expenses for July, 1964 \$ 1,337.53
Melvin Borkirchert	Expenses and per diem 151.65
Andrew Brakke	Expenses and per diem 12.89
Paul Guiser	Expenses and per diem 36.60
Bert P. Mason	Expenses and per diem 34.22
Edward N. Daum	Expenses and mileage 19.10
Clarence Dybvig	Expenses and per diem 56.01
Ernest Covey	Expenses and per diem 127.39
Postmaster	Postage for Postage meter 95.00
Brown & Saenger, Inc.	Office supplies 16.35
August Snyder	Salary for August, 1964 663.70
Dorothy J. Maden	Salary for August, 1964 299.31
Carol Butler	Salary for August, 1964 234.13
Ruth H. Butler	Salary for August, 1964 164.45
Ernest A. Covey	Expenses and per diem 107.55
Pierre Rentals	Office rent for September 225.00
Pierre National Bank	Withholding for August 172.60
Ben Franklin Store	Picture frames for exhibits 6.70
South Dakota Press Service	Clipping Service for August 5.00
Foresheew Supply Company	Office supplies 2.04
August Snyder	Expenses - upto September 1 230.19
The Reminder	Printing bread recipes 16.90
Morrie's Office Machine Service	Ribbon for calculator 1.50
Miller Studio	Pictures for exhibit 26.75
City of Pierre	Utilities for August, 1964 45.27
State Publishing Company	4500 Kernels of Wheat 174.31
Oahe Cabinet Company	Cabinets for exhibits 76.00
Snappy Delivery	Paper pick-up for August 5.00
Bob's Transfer	Storage of exhibits 3.50
Glenn Kietzmann	Lettering signs for exhibit 15.00
Commercial Communications Coun.	Public Relations, August 220.00
James Gilley	Grain sampling survey 252.00
Northwestern Bell Telephone Co.	Local & toll calls-August 133.56
Moore Agency	Liability insurance-renewal 14.32
State Display Service	Decorating booth for State Fair 63.61
American Bakers Association	Publications & freight 4.14
Pierre Flower Shop	Wheat corsages 49.60
William Schantels	Washing windows of office 3.00
Porter Sales Agency	File for refund cards 12.65
Great Plains Wheat, Inc.	Expenses for August, 1964 1,849.06
Pierre Rentals	Office rent for October 225.00
August Snyder	Salary for September, 1964 663.70

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Dorothy J. Maden	Salary for September	299.31
Carol Butler	Salary for September	234.13
Ruth H. Butler	Salary for September	164.45
August Snyder	Expenses-upto September 22	175.57
Dorothy J. Maden	Miscellaneous expenses	19.48
Ralph Lunder	Per diem-man exhibits	28.91
Western Air Lines, Inc.	Credit card billing	66.50
U.S. Treasury Department	withholding	172.60
Old Age & Survivors Insurance	Contributions-3rd	243.69
Moore Agency	Workmen's Compensation	
	& Emp. Liability	59.96
City of Pierre	Utilities-September	22.68
Brown & Saenger, Inc.	Office supplies	48.35
Daily Capital Journal	1 year subscription	15.50
Food Research Institute	Soviet Agricultural	
	Policy	1.50
The Reminder	Wheat Commission note	
	pads	150.00
State Publishing Comapny	Letterheads	37.24
Snappy Delivery	Paper pick-up-September	5.00
South Dakota Press Service	Clipping service	5.00
James Gilley	Grain sampling program	192.00
Commercial Communications Coun.	Public relations	110.00
American Institute of Baking	Publications & freight	17.17
The Miller Studio	Pictures for public	
	relations	21.68
Northwestern Bell Telephone	Local & toll calls	89.57
Bob's Transfer	Storage of exhibit	3.50
Postmaster	Postage for postage	
	meter	95.00
Postmaster	Postage-Kernels of wheat	125.00
Minneapolis Grain Exchange	Grain rate book	2.00
University of Missouri	Wholewheat recipe books	5.00
Leonard L. Ladd	Grain sampling survey	128.23
Great Plains Wheat, Inc.	Expenses-September	2,323.91
Colorado Wheat Administrative	Transportation commit-	
Committee	tee expense	2,343.50
August Snyder	Salary for October	663.70
Dorothy J. Maden	Salary for October	299.31
Carol Butler	Salary for October	234.13
Ruth H. Butler	Salary for October	180.92
IBM	Service Agreement	54.17
Pierre Rentals	Office rent-November	225.00
Pierre National Bank	Withholding-October	175.40
Wheat Flour Institute	Publications & Freight	15.58
August Snyder	Expenses-upto October	37.78
Pitney-Bowes	Rental on Postage Metter	18.00
Brown & Saenger, Inc.	Office supplies	7.17
Bob's Transfer	Storage of exhibit	3.50
James Gilley	Grain sampling program	151.50
Pioneer Oil Company	200 gals. #2 fuel oil	35.09
Snappy Delivery	Paper pick-up	5.00
Northwestern Bell Telephone	Local & toll calls	75.21
Commercial Communications Coun.	Public relations	
	October	105.00
State Publishing Company	Refund applications &	
	wheat sample cards	22.05
City of Pierre	Utilities-October	21.66
South Dakota Press Service	Clipping service	5.00
Refunds for June	25 refunds	\$ 79.41
(average refund - \$3.18)		
Refunds for July	20 refunds	92.51
(average refund - \$4.63)		
Refunds for August	58 refunds	305.33
(average refund - \$5.27)		
Refunds for September	96 refunds	528.22
(average refund - \$5.50)		
Refunds for October	74 refunds	478.19
(average refund - \$6.46)		

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Refunds for November	30 refunds	\$ 234.59
(average refund - \$7.82)		

Motion by Brakke, seconded by Borkirchert that the director's report be accepted. Motion carried.

Meeting recessed at 11:55 A.M. for lunch.

Meeting reconvened at 1:05 P.M.

Dr. Musson reported on the greenhouse. It is completed and in operation.

Ernest Covey reported on the activities of the Trade Expansion Advisory Committee.

Melvin Brokirchert reported on various programs and tests conducted to analyze nutritional values of different wheat products in conjunction with the Utilization Committee.

Paul Guiser requested the Commission members be furnished with a list of the persons requesting refunds and the amounts of the refunds.

Paul Guiser suggested the bumper and window sticker program advertising wheat be put into operation again. All agreed this was advantageous. Director is requested to proceed on this.

Salaries were discussed briefly and the discussion will be continued at the next meeting.

Motion by Guiser, seconded by Brakke to adjourn the meeting. Motion carried.

ATTEST:

August Snyder
August Snyder, Executive Director

Andrew Brakke
Andrew Brakke, Secretary

SOUTH DAKOTA WHEAT COMMISSION

Minutes of Special Meeting of December 16, 1964

The special meeting called by Chairman Ernest Covey at 7:45 P.M., December 16, 1964 at the Commission Office. Members present were Brakke, Borkirchert, Covey, and Guiser. Mason was absent.

Motion by Brakke, seconded by Borkirchert that we purchase the IBM Selectric typewriter. Motion carried.

Motion by Borkirchert, seconded by Guiser that we purchase a new secretarial chair. Motion carried.

Motion by Brakke, seconded by Guiser that we purchase two \$2,500.00 time deposits for a twelve month period in the Sully County Bank. Motion carried.

Salaries were discussed:

Motion by Borkirchert, seconded by Brakke that salary for Carol Butler be increased \$25.00 per month; salary for Dorothy Maden be increased \$50.00 per month; and the salary of the director be increased \$50.00 per month and the director be granted two-weeks additional paid vacation effective January 1, 1965. All voting aye except Guiser, who voted naye.

Motion by Brakke, seconded by Borkirchert that we adjourn. Motion carried.

Andrew Brakke
Andrew Brakke, Secretary

August Snyder
ATTEST: August Snyder, Executive Director