

SOUTH DAKOTA WHEAT COMMISSION

Minutes of Meeting of June 23, 1961

Due to necessity of preliminary work to establish the South Dakota Wheat Commission, the first meeting was called by Governor Archie Gubbrud with the following present:

Melvin Borkirchert - Roscoe, South Dakota

Andrew Brakke - Presho, South Dakota

Ernest Covey - Hamill, South Dakota

Paul Guiser - Martin, South Dakota

Bert P. Mason - Frankfort, South Dakota

SOUTH DAKOTA STATE WHEAT COMMISSION

July 7, 1961

First official meeting and election of officers was held at the Marvin Hughitt Hotel in Huron, South Dakota.

The following members nominated and elected were as following:

Andrew Brakke nominated Paul Guiser for Chairman. Melvin Borkkirchert made a motion that nomination cease, and a unanious ballet be cast for Paul Guiser. Seconded by Ernest Covey---motion carried.

A motion was made by Bert Mason that Ernest Covey be nominated for Vice-Chairman. Andrew Brakke made a motion that nomination cease, and a unanious ballet be cast for Ernest Covey. Seconded by Borkkirchert---motion carried.

Bert Mason nominated Melvin Borkkirchert as Secretary. Andrew Brakke made a motion that nomination cease, and a unanious ballet be cast for Borkkirchert. Seconded by Mason---motion carried.

Andrew Brakke nominated Bert Mason for Treasurer. Ernest Covey made a motion nomination cease, and a unanious ballet be cast for Bert Mason. Seconded by Melvin Borkkirchert---motion carried.

South Dakota Wheat Commission met with State A. S. C. Committe. And upon discussion it was decided to draw up a memoradium of understanding with A. S. C. Mr. Ralph Hoenthoener to draw up an agreement, and send it to Wheat Commission.

Commission also met with Clif Anderson, Secretary of Farmers Elevator Association of South Dakota.

Motion made by Ernest Covey to set up office in Pierre, South Dakota. Seconded by Brakke---motion carried.

Board deecided to hold next meeting in Pierre on Friday, July 14, 1961, at 10:30 a.m.

Motion by Covey to adjoin, seconded by Mason---motion carried

  
Secretary, Melvin Borkkirchert.

SOUTH DAKOTA WHEAT COMMISSION

July 14, 1961

Meeting was called to order by Chairman Paul Guiser. Present were Andrew Brakke, Ernest Cover, Bert Mason, Melvin Borkkircher, also Ernest Johnson, Secretary of Agriculture; John Posisial, Department of Education Personel.

Minutes of July 7 meeting were read, and approved as read.

Mr. Mason was appointed to check on ~~ates~~ rates for Treasure Bond. Bond to be \$10,000.00 and report on it at the next meeing. Also suggestion was made to check with State Department where deposit of money may be made.

Motion made by Brakke that Mr. Covey check with Attorney General to get a brief summary of State Wheat Commission low (S. D. 177) written up and send to all elevators buyers, etc. Seconded by Mason---motion carried.

Post office was contacted for box, but no box was available at present time.

## SOUTH DAKOTA STATE WHEAT COMMISSION

July 14, 1961 conf't

Motion made by Mason, we pay as following:

*Motion to be deleted. See minutes of meeting of 8-20-62, page 29, dm*

Mileage 7¢ per mile

Meals \$4.00 a day for 3 meals (breakfast 75¢, noon or lunch \$1.25 evening or dinner \$2.00)

Rooms Not to exceed over \$7.00 per day in state of South Dakota  
Out of State not to exceed over \$16.00 per day & diem.  
Receipts of rooms, etc. to be presented to board for payment.

Qualifications for Director of Wheat Commission: Some college training, good personlity, ability to meet public, good p ublic relation's man, work in Agronomy, Adequate training and qualifications regarding his present position.

Salary of Director was discussed by the board. It was agreed to pay a starting salary of \$6500.00 per year, plus necessary travel expences.

Next meeting to be August 11, 1961, at 10:30 a.m. in Pierre, unless otherwise designated.

Motion by Covey to adjoin, seconded by Mason--motion carried.

*Melvin Borkirchert*  
Secretary, Melvin Borkirchert

## SOUTH DAKOTA STATE WHEAT COMMISSION

July 18, 1961

Members present: Paul Guiser, Andrew Brakke, Ernest Covey, Bert Mason, Melvin Borkirchert, Dr. Orville Bentley and Larry Five, majoring in Agromy from Brookings, South Dakota.

Minutes of last meeting were read. Motion was made by Brakke to approve minutes as read. Seconded by Covey--motion carried.

Mr. Brakke presented a letter to board members from Peavy Elevators and Co. , Minneapolis requisint to use their own personal receipts. Upon discussion Board decided to visit with Peavy & Co. in Minneapolis August 30 or 31.

A list of different movies made on wheat by different organizations was shown by Mr. Guiser and studied by board members. Suggestions also made by board members to plan on having a 30 minute film made on wheat in the future.

Mr. Guiser reported a good 30 minute film was made on wheat entitled "Growth, Transportation and Market Developments " by Santa Fee Railroad.

Address: Film Bureau  
Santa Fee Railroad  
80 East Jackson Blve.  
Chicago, Illinois.

## Receipt Books:

Andrew Brakke was instructed to send 25 cards to Farmers Union Grain Terminals Associations asking requests for receipt books.

Motion was made by Brakke to inquire and make arrangements to get 2000 receipt b books printed, and 250 quarterly receipts books printed. Also to contact director of purchasing and printing to use requisition forms for printing. Seconded by Mason--motion carried.

Mason and Borkirchert were appointed to contact State Controllers office and Purchasing and Printing on what procedures to go through for advertising for bids for printing receipt books. John Posipesil was contacted and he agreeded to operating the wheat exhibit and booth at State Fair in Huron.

Motion made by Mason to adjourn. Seconded by Brakke--motion carried.



SOUTH DAKOTA STATE WHEAT COMMISSION

July 28, 1961

Members present: Paul Guiser, Bert Mason, Ernst Covey, Andrew Brakke, Melvin Borkkirchert and Ernst Johnson, Secretary of Agriculture.

Minutes of July 14 meeting were read. Motion by Brakke to approve minutes as read. Seconded by Covey.--Motion Carried.

Mr. Brakke reported mail box was rented at the post office in Pierre. Box No. 284.

Mr. Mason reported premium for \$10,000.00 treasure bond is \$35.00.

Board also considered offer of doing banking with Spink Co. bank at Redfield, South Dakota.

Motion was made by Mr. Mason that we compensate Andrew Brakke for time he has spent sending out receipt books and all other materials to all elevators and grain dealers, to pick up mail in Pierre, and do necessary correspondence work until director is hired. Upon discussion Mr. Brakke agreed to pick up mail and do correspondence work as needed. Seconded by Mr. Covey--motion carried.

Following a discussion, board agreed to accept all receipts from grain dealers, if an assembly sheet is sent to us quarterly, stating each producers name, amount of bushels sold, sales and money withheld by grain dealer.

Paul Guiser reported a hearing is being held to reduce Westbound freight rates from 82 to 70 cents. Upon discussion by board, action was taken to support public utilities Commission for additional freight deductions to points west. Andrew Brakke to write letter of appreciation.

Borkkirchert was appointed to contact manager at Herreid Equity Exchange elevator about receipts being used there.

Borkkirchert was instructed to have 2000 copies of Summary of Law printed for distribution.

Board decided to hold personal interviews with applicants applying for director's job on August 17, 1961 at 1:30 p.m. at St. Charles Hotel in Pierre.

Paul Guiser is to try and have stationary printed bearing a symbol of two clusters of wheat and envelopes to have one single cluster of wheat. Also to have small pads made to be given out at booth at State Fair and elevators, etc.

Next regular meeting to be held at 10:00 a.m. August 17, 1961 which would also to have joint meeting with South Dakota Wheat Producers officers and directors of County organizations.

Motion by Covey to adjourn. Seconded by Brakke--motion carried.

*Melvin Borkkirchert*  
Secretary, Melvin Borkkirchert

SOUTH DAKOTA STATE WHEAT COMMISSION

August 17, 1961

Meeting was held in St. Charles Hotel to interview (3) applicants for director's job.

Members present: Paul Guiser, Andrew Brakke, Ernst Covey, and Melvin Borkkirchert.

Private interviews were held with the following:

- (1st) Walter Klein, Sisseton, South Dakota
- (2nd) Kenneth James, Brookings, South Dakota
- (3rd) John Pospisil, Colome, South Dakota

No director was hired by board at this time. Meeting adjourned.

## SOUTH DAKOTA WHEAT COMMISSION

Sept. 15, 1961

Members present: Paul Guiser, Andrew Brakke, Bert Mason, Ernest Covey, Melvin Borkirchert and Ernest Johnson.

Minutes of last meeting were read and approved as read.

Mr. Arnold Rieckman from Hector, Minn. was interviewed for Director's job. No action was taken by board to hire a director as they felt more applications and interviews may be available for next meeting.

John Pospisil met with Board and gave a report on booth at South Dakota State Fair. Expense bill was also presented to Board for payment by Mr. Pospisil. After reviewing bill it was noticed by Board members that no meals were included. Motion made by Covey to contact Mr. Pospisil about meals and to pay bill after Director and Treasurer are bonded and Commission has funds available for payment. Seconded by Mason. Motion carried.

A memorandum of understanding was drawn up by state ASCA office in Huron and presented to board members for signature. Motion made by Brakke to accept and have chairman sign memorandum and return four copies to ASCA office, one copy of which will be returned to us. Seconded by Covey. Motion carried.

Mr. Mason and Mr. Covey were asked by Commission members to contact Mr. Ratcliff and try to make arrangements to have Mrs. Peggy Walton from Lincoln, Nebr. speak at the state Farmers Union meeting in Huron on October 9th or 10th. The Commission would pay Mrs. Walton's expenses.

Mr. Mason and Mr. Borkirchert contacted Mr. Gordon Hayes (Asst. State Controller) about personal receipts Peavey and Co. are wishing to use. After some discussion Mr. Hayes stated personal receipts could be accepted from Peavey & Co. Motion made by Brakke to accept receipts issued by Peavey & Co. Seconded by Borkirchert. Motion carried.

Mr. Hayes also presented a summary of accounting procedures necessary to establish proper accounting records for the South Dakota Wheat Commission to each member of the Board.

Motion made by Borkirchert to have Mr. Orville G. Wagner make arrangements and have a lease drawn up for office located at 321 $\frac{1}{2}$  South Pierre Street (4 rooms and laboratory on 2nd floor). Rent to be \$100.00 per month. Seconded by Brakke. Motion carried.

Paul Guiser, Chairman, was to make necessary arrangements to have a telephone installed at the above location.

Motion made by Brakke to have another meeting September 21st at 10:30 in Pierre. Seconded by Borkirchert. Motion carried.

Motion by Brakke to recess. Seconded by Borkirchert. Motion carried.

*Melvin Borkirchert*  
Melvin Borkirchert, Secretary

## SOUTH DAKOTA WHEAT COMMISSION

Sept. 21, 1961

Members present: Paul Guiser, Ernest Covey, Andrew Brakke, Bert Mason, Melvin Borkirchert and Ernest Johnson.

Minutes of September 15th meeting were read. Motion by Brakke to approve minutes as read. Seconded by Mason. Motion carried.

Mr. Mason reported on checks to be used by Commission. They are to be in triplicate forms with vouchers. Motion made by Mason to have one board member or director make arrangements and have checks printed--checks to have cluster of



wheat same as stationery and engraving. Seconded by Brakke--motion carried.

Mr. Covey and Mr. Borkirchert contacted Mr. Wilder on forms to be used for Social Security, Tax Withholding, Payroll Vouchers and Per Diem (mileage) vouchers. Samples were presented to Board.

Mr. Charles Tutsch from Martin, South Dakota was interviewed by board members for Director's job.

Motion by Brakke to write Huntting Elevator Co., Canton, South Dakota and return all checks which were made out for every individual purchase and have them make out one check for promotional fees collected by them and to send us a quarterly statement. Seconded by Mason. Motion carried.

Motion by Brakke to return two checks received for payment of promotional fees which were collected at these local elevators at time of sale:

Louis L. Block	63 cents	Athol, S. Dak.
Gertrude S. Kopp	65 cents	New Underwood, S. Dak.

Above motion seconded by Covey. Motion carried.

Motion by Brakke to write Farmers Co-op Grain Co., Gordon, Neb. and ask for personal receipts on fees collected by them. Quarterly report was received from them. Also write Centerville Grain Co., Centerville, S. Dak. who sent us a copy of their daily account sheet but no quarterly report. Seconded by Covey. Motion carried.

Motion by Mason that we hire Mr. Charles J. Tutsch for Director of South Dakota Wheat Commission with a starting salary of \$500.00 a month, plus per diem for business authorized by Commission. Seconded by Covey. Motion carried.

Discussed by board members to have Director contact different insurance companies for liability insurance and report at next meeting.

Andrew Brakke to contact Reliance T.V. station to see if arrangements can be made to have a short interview with board members on T.V. on Wheat Commission proceedings and that they are for.

Next meeting to be held October 2nd at 10:30 a.m. Meeting adjourned.

Melvin Borkirchert  
Melvin Borkirchert, Secretary

## SOUTH DAKOTA WHEAT COMMISSION

## Minutes of October 2, 1961 Meeting

The SDWC met October 2, 1961 in the offices of said commission located at 321 S. Pierre St., Pierre, South Dakota. The meeting was called to order at 10:30 a.m. with Chairman Paul Guiser presiding and the following members present: Ernest Covey, Melvin Borkkirchert, Bert Mason and Andrew Brakke.

Moved by Mason, seconded by Brakke that the Commission approve the minutes of the meeting held on September 21, 1961. Motion carried.

Mr. Engebretzgen, an assistant to Secty. of Agriculture, appeared briefly and stated that Mr. Ernest Johnson was out of town, that if anything important came up he (Engebretzgen) could be called and would represent Mr. Johnson.

There was some discussion on an all-wheat dinner for legislators at the next Session.

Moved by Brakke, seconded by Covey that Director be authorized to make arrangements for Wheat Commission signs--one on the street, one on the door at bottom of stairway and one at main entrance door of office. Motion carried.

Mason                      Brakke

Moved by ~~BRANKE~~, seconded by ~~Covey~~ that Covey and Tutsch check with office supplier in Pierre and obtain cost of typewriter and calculator. Motion carried.

Chairman Guiser asked about the office furniture that had been acquired. Director Tutsch informed the commission that the steel desk, 2 steel filing cabinets and one wooden chair could be purchased for \$100.00 from the Fire Marshall. The Commission approved this. A table and 5 chairs were also secured from the Capitol Supply Room and it was thought that the table was surplus and would not cost anything. The 5 chairs may also be available in this manner.

Al Moore of Moore Agency appeared before the Commission at 2:00 p.m. with information on liability insurance on 4 rooms and stairways occupied and used by commission. After Moore left a discussion was held. Motion by Brakke, seconded by Borkirchert that insurance be accepted. Motion carried.

Chairman Guiser announced that a letter had been received from the Dairy Council in regard to Peggy Walton's appearance before them in Huron on October 6, 1961. According to the information, the Wheat Commission would have a few minutes on the program. Bert Mason was designated as the one to meet Miss Walton and represent the Wheat Commission.

Tutsch made a call to Wm. Duba to get information on Sedimentation Test meeting in Huron to be held on October 5 at 9:30 with all interested people invited to attend. All commission members and directors were authorized to attend.

Covey asked if Director could attend PTA meet near Hamill on October 10th. Commission authorized this. Other such appearances were authorized if requested by county wheat producer organizations and other groups if such were in the best interests of the Wheat Commission.

Bonds of Treasurer Mason and Director Tutsch were discussed at length. Motion made by Borkirchert, seconded by Covey that bonds be approved on a 2-year basis. Information was that the name could be changed when a change was made. Cost to be \$50 for Treasurer and \$35. for Director. Motion carried.

Tutsch was instructed to write State Wheat Commissions in regard to procedures and records kept in their offices with special emphasis put on how other states handled their refunds.

Motion by Borkirchert, seconded by Brakke that the following claims be approved and ordered paid:

John Pospisil	102.71
Meals for "	<u>21.25</u>
	123.96

Mason and Tutsch went to Pierre National Bank and made arrangements for check vouchers and ordered 5000 checks, 1000 envelopes, 1 binder.

Meeting adjourned.

*Melvin Borkirchert*  
Melvin Borkirchert, Secretary

SOUTH DAKOTA WHEAT COMMISSION  
Minutes of Meeting held October 16, 1961

The SDWC met October 16, 1961 in the offices of said commission located at 321 S. Pierre St., Pierre, South Dakota.

The meeting was called to order at 10:30 a.m. by Chairman Paul Guiser with the following members present: Ernest Covey, Andrew Brakke, Melvin Borkirchert and Bert Mason.

Moved by Covey, seconded by Mason that the commission approve the minutes of the meeting held on October 2, 1961. Motion carried.

Moved by Mason, seconded by Brakke that the following claims be allowed with this arrangement: Warrants to be made out by Director then mailed to Treasurer and then returned to office for signature of director. Motion carried.

Meeting of October 2 (Cont'd)

Orville & Vera L. Wagner	- Rent Sept.15-Nov. 15	\$200.00
N.W.Bell Telephone Co.	- Telephone bill	20.26
Moore Agency	- OL & T l <b>h</b> b.policy	16.74
Peggy Walton	-Travel expense to attend meet in Huron Oct. 6, 1961	71.00
City Treasurer	- Meter deposit	12.50
Charles J. Tutsch	- Box rent,postage, freight, etc.	18.45
City Treasurer	- lights for Oct.	2.82
Lyman Co.Herald	- Inv. of Aug.1,1961	981.25
" " "	- Inv. of Sept.1,1961	850.00
Foreshew Supply Co.,Inc.	- Dictionary,envelopes	8.33

Moved by Brakke, seconded by Borkkirchert that Mason make investigation as to getting the 15% reduction in cost of bonds for Treasurer and Director if taken for more than one year. If there was a change of director or treasurer, the name would be changed only and original bond kept. Motion carried.

Leonard G. Edelen, Regional Sales Manager for KELO-TV appeared before the commission to discuss the possibilities of getting some time on TV. Several classes were discussed. Class C program twice a week would cost \$144.00 per week for 52 weeks. This would be carried over the 3 stations served by KELO. All programs originating in Sioux Falls would be carried on all three stations.

Mr. Edelen indicated that we could get some free public service time at 4:45-5:00 p.m. any Friday. If the commission desired to be on this program to explain the founding and purpose of the Wheat Commission we were to let him know one week or so in advance. Mr. Edelen stated that he would like to have all news releases from the commission mailed direct to him. He was going to do some research and write later as to the time and cost for a spot which the Commission could sponsor.

Mr. Hines of Hines Photo Service was called to take some pictures of the Commission. One of these pictures was sent to Leonard Edelen and appeared on the news October 20, 1961.

Moved by Brakke, seconded by Covey that we subscribe to the Capitol Journal and the Pierre State News. Both newspapers were giving us support and this would encourage their participation. Motion carried.

Moved by Borkkirchert, seconded by Brakke that we display the exhibit shown at the State Fair at the following locations:

Sioux Empire Farm Show in Sioux Falls in February, 1962  
1962 Black Hills Winter Show, Rapid City, February 18-22  
State Crop Show in Miller, South Dakota--end of February, 1962

After considerable discussion on refunds, it was moved by Brakke, seconded by Covey that refunds be granted and paid if they meet all requirements:

1. Wheat Promotional Fee Refund Application
2. Original copies of Promotional fee receipt

A letter giving the purposes of the Wheat Commission to be enclosed with each refund application that was sent. Motion carried.

An invitation from Great Plains Wheat, Inc. to join them as a constituent member was read and discussed. The definition of "constituent" was not clear and after considerable discussion it was moved by Brakke, seconded by Borkkirchert that the commission discuss this at the next meeting of the Great Plains Wheat at Denver, Colorado. Motion carried.

Director Tutsch was instructed to prepare a short brochure on the South Dakota Wheat Commission.

Meeting adjourned.

*Melvin Borkkirchert*

Melvin Borkkirchert, Secretary



SOUTH DAKOTA WHEAT COMMISSION  
Minutes of Meeting - November 21, 1961

The SDWC met November 21, 1961 in the offices of said commission located at 321 S. Pierre, St., Pierre, South Dakota at 10:30 a.m. with Paul Guiser, Chairman presiding, and the following members present: Ernest Covey, Andrew Brakke, Melvin Borkkirchert and Bert Mason. Elmer Sanderson, extension Agronomist, was here to represent Dean Bentley.

Moved by Covey, seconded by Borkkirchert that the minutes of the meeting of October 16, 1961 be approved. Motion carried.

Moved by Borkkirchert, seconded by Mason that the following claims be allowed and paid. Motion carried.

Postmaster, Pierre	- Postage for meter	95.00
Orville & Vera Wagner	- Rent for Nov.	100.00
Tamblyn Printing	- Fee receipts(as per bid)	993.30
Ralph Henrickson	- Routed sign	35.00
Capitol Supply Room	- Supplies & equipment	157.97
Lyman Co. Herald	- Inv. of Sept.15, 1961	850.00
" "	- Inv. of Oct. 1, 1961	475.00
Pitney-Bowes Inc.	- Advance postage meter rental & installation charges, scales, etc.	63.00
Peavey Lumber Yards	- Display material	12.42
N.W.Bell Telephone Co.	- Service and calls	19.21
Youngberg Signs	- 3 signs	15.00
Pierre State News	- Subscription, refund application receipts, r.stamps	72.57
Haisch Welding & Radiator	- Mat'l and hanging sign	5.00
Booster Publishing Co.	- Printing & supplies	170.46
Hipple Printing Co.	- Subscptn. and printing	39.20
Spink Co. Bank Agency	- Bonds for Dir. & Treasurer	85.00
The Bowdle Pioneer	- Printing, inv. Aug. 1961	26.10
Myrna Weber	- Typing & clerical work	125.00
Cook's Office Machines	- Underwood Calculator #ID336530	540.00
Lynda Adams	- Salary for $\frac{1}{2}$ month	100.00
Bert P. Mason	- Per diem, mileage & expense	380.87
Charles J. Tutsch	- Mileage & expenses	118.37

Elmer Sanderson expressed wishes of Dean Bentley to be present but other matters prevented his being here. A discussion was held in regard to obtaining sedimentation equipment for State College. After a telephone conference with Dean Bentley the following arrangement was made: Motion by Brakke, seconded by Mason that the SDWC purchase sedimentation equipment under the advice of State College officials; that equipment must meet requirements of U.S. Dept. of Agriculture; that this equipment be loaned to State College for as long as it is needed; that the purchase price for this equipment shall not exceed \$1,200.00; that State College will find suitable housing for this equipment and the operation thereof. Motion carried.

Merlyn Jietz, Cook's Office Machines, Watertown was present to demonstrate the Underwood calculator. Moved by Borkkirchert, seconded by Mason that the Underwood calculator be purchased for \$540.00. Motion carried.

The meeting of Great Plains Wheat Inc. board of directors meet on Nov. 28-29-30 in Denver, Colorado. This was discussed at length with all members of the commission except Bert Mason planning to attend. He said he may be able to arrange to attend but that he would fly by commercial airline. Arrangements were made with the State Aeronautics Commission to charter their Twin Bonanza and fly the other commission members and the director to this meeting.

Motion made by Mason, seconded by Brakke that South Dakota Wheat Commission join Great Plains Wheat, Inc. at the Denver meeting as a participating member if the basis of this participation was to the extent of \$20,000-\$22,000 as submitted in the 1961-62 budget for each state's membership. Motion carried.

Melvin Borkkirchert did not have an answer to inquiries on the wheat abstract proposed, so this matter was tabled.

Clerical help for the commission office was discussed. Myrna Weber had been hired temporarily at \$2.00 per hour. Lynda Adams had also been hired temporarily at a salary of \$200 per month to try to expedite the backlog of correspondence that had accumulated prior to the opening of the office. Motion made by Covey, seconded by Borkkirchert that the commission employ Lynda Adams for 30 days on a trial basis. Motion carried.



## Minutes of meeting of Nov. 21, 1961 (cont'd.)

Director Tutsch informed the Commission that another steel desk and a Royal typewriter had been purchased through the Capitol Supply Room from the Banking Dept. for \$60.00.

The National Assoc. of Wheat Growers convention at Boise, Idaho on December 5, 6, 7 & 8 was discussed. Moved by Mason, seconded by Covey that Guiser, Brakke and Tutsch attend this meeting in the interests of S.D. wheat industry. Motion carried.

The KELO offer for television time was tabled temporarily, the cost being quite excessive and upon recommendation of other commissions who did not feel the cost was justifiable.

Bert Mason & Melvin Borkkirchert were informed of the Dec. 4-5 meeting of South Dakota Farmers Elevators Association in Huron. Other members and the director of the commission would be in Boise, Idaho on these dates, so Mason & Borkkirchert were going to make an effort to attend this meeting.

Members of the commission met briefly with directors of S.D. Wheat Producers Inc. Gil Young, Ralph Letellier, Ralph Lunder, Don Jorgensen, Ed Daum, Dennis Anderson being the representatives of the Wheat Producers.

Meeting adjourned.

*Melvin Borkkirchert*

Melvin Borkkirchert, Secty.

## SOUTH DAKOTA WHEAT COMMISSION

Minutes of Meeting of December 19, 1961

The SDWC met Dec. 19, 1961 in the offices of said commission, 321 S. Pierre St., Pierre, South Dakota at 10:30 a.m. with Paul Guiser presiding and the following members present. Ernest Covey, Andrew Brakke, Melvin Borkkirchert, Bert Mason, Ernest L. Johnson, and Dr. Orville G. Bentley. Ralph Cline, S.D. State College was also present.

Moved by Brakke seconded by Covey that minutes of Nov. 21, 1961 meeting be approved. Motion carried.

Sedimentation equipment purchased for State College use was discussed. The equipment and supplies will be located in the old dairy building. The plans are to operate the equipment on a cooperative basis to check test plots, growing and moisture conditions and variety comparisons within varieties. The indication was that a service charge will have to be made by State College to take care of help needed for running samples on sedimentation tests for purposes outside State College experiments. Ralph Cline indicated that, if possible, a demonstration of the sedimentation test will be carried on at district crop improvement shows.

The possibility of establishing a wheat quality laboratory at State College was discussed. Dean Bentley said he would check into the proposal and report at a later date.

The Jan. 9, 1962 Crop Quality Council sponsored meeting in Minneapolis at Leamington Hotel was discussed and it was agreed that Mason, Borkkirchert, Covey and Tutsch make an attempt to attend this meeting if an invitation is extended.

Gary Enright of Garal Productions met with commission at 1:00 p.m. and outlined his proposals for a public relations program for one year which would include: 410 radio programs at a cost of \$1660; 858 news releases at a cost of \$945; a bi-monthly news letter to approximately 21,000 people--about 126,000 copies--at a cost of approximately \$1,330 plus postage and handling; publicity and public relations for the SDWC in the field of newspaper coverage--a total of 438 releases at a cost of \$890; proclamations of SD Wheat month with news release to 33 radio and television stations; news feature stories to 61 county seats and 12 daily newspapers plus photographs at a cost of \$425.



December 19, 1961 (cont'd.)

A question on travel expenses of ex-officio members was brought out and the director was instructed to obtain an Attorney General's opinion.

One proposal brought out was the possibility of establishing a grain handler's short course to improve the technique of buying grain and indirectly force the grain trade to demand cleaner handling facilities to meet specifications and as a result have quality wheat for market.

Moved by Borkirchert, seconded by Brakke that the following claims be allowed. Motion carried.

Charles J. Tutsch	November salary	\$ 500.00
O. & V. Wagner	Nov. 15-Dec. 15 rent	100.00
S.D. Aero. Comm.	Charter exp. for Denver trip	199.60
Cap. Supply Room	Supplies	31.48
N.W. Bell Telephone	Tel. expense	15.30
Brown & Saenger	Minute book, binder, etc.	34.20
Porter Sales	Typewriter rental, seat cushions	24.15
City Treasurer	Light bill for Nov. & December	15.44
Myrna Weber	Typing	9.70
Lynda Adams	Dec. salary	167.60
Charles J. Tutsch	Dec. salary	433.20
Andrew Brakke	Per diem & mileage	897.58
Paul Guiser	" " "	1,063.26
Melvin Borkirchert	" " "	477.68
Ernest A. Covey	" " "	346.56
N.W. Bell Telephone	Telephone expense	11.25
Charles J. Tutsch	Expenses & mileage	219.39

A letter received from Clifford Hope, Pres. of GPWI gave us the amount of \$11,086.50 as the maximum liability which would be incurred by South Dakota when it becomes a participating member on January 1, 1962. This is computed as follows:

Total budget of GPWI for 61-62 fiscal year	\$389,000.00
Share of S.D. based on formula and by-laws, 7.6% or	29,564.00

However, another provision of the by-laws is that a state for the first year is entitled to come in on the basis of 75% of the formula. 75% of \$29,564 equals \$22,173.00. For six months, Jan. 1, 1962 to July 1, 1962, the amount would be 50% of \$22,173.00, or \$11,086.50

This is the maximum amount which could be collected from South Dakota. GPWI office will bill us at the end of each month for our share of the expenses for that particular month. This will vary from month to month. If the entire budget is used up by the year's end, the total amount collected from South Dakota will be \$11,086.50. If Great Plains Wheat spends less than the budget, this amount will be reduced proportionately, based upon the amount actually expended.

South Dakota will be entitled to name two members to the Board of Directors and two members to the Executive Committee of GPWI. Under present structure these will be the same persons. Named to this were:

Paul Guiser	- alternate Andrew Brakke
Ernest Covey	- alternate Melvin Borkirchert

One member and one alternate for the budget committee:

Andrew Brakke	- alternate Bert Mason
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One member for Transportation Committee:

Bert Mason	- alternate (to be designated by Chairman)
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One member for Utilization & Domestic Marketing Committee:

Melvin Borkirchert	- alternate (to be designated by Chairman)
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The policy committee member will be selected by the Chairman of GPWI. These selections will be in effect only until July 1, 1962.

Attendance at the Hard Red Winter Wheat Workers Conference at the Nebraska Center for Continuing Education, U. of Neb., Lincoln, Neb. on Jan. 16, 17, 18 was discussed but action was deferred until a later date.

Motion made by Borkirchert, seconded by Brakke that meeting adjourn. Motion carried.

*Melvin Borkirchert*  
Melvin Borkirchert, Secty.