

SOUTH DAKOTA WHEAT COMMISSION MEETING
June 27, 2019
116 No. Euclid, Pierre, SD
Minutes

Present:

Commissioners:	Tregg Cronin, SDWC Chet Edinger, SDWC Terry Hand, SDWC Leon Koepp, SDWC Clinton Vanneman, SDWC
Staff:	Reid Christopherson, SDWC Carolyn Theobald, SDWC
Guests:	Caren Assman, SDWI Rick Vallery, SD-DOA Senior Advisor Dr. Bill Gibbons, SDSU Interim AES Director

Call to Order:

Chairman Cronin called the meeting to order at 9:36 a.m.

Approval of Agenda:

Commissioner Vanneman moved to approve the agenda, seconded by Commissioner Edinger. Motion approved.

Approval of Minutes:

Commissioner Edinger moved to approve the March 26, 2019 Minutes, seconded by Commissioner Koepp. Motion approved.

I. Financial Reports

A. Review March 2019, April 2019 and May 2019 Financials

Theobald presented March 2019, April 2019 and May 2019 financials. Discussion took place.

Commissioner Hand moved to approve the March 2019, April 2019 and May 2019 financials, seconded by Commissioner Vanneman. Motion approved.

B. Fiscal Year 2019 Receipts/Expenditures/Cash Flow

Discussion took place.

II. Production Forecast

Discussion took place.

III. Fiscal Year 2020 Budget Adoption

Fiscal Year 2020 budget receipts total \$1,381,725.00. Budgeted expenses and refunds total \$1,742,836.00. Discussion took place.

Commissioner Edinger moved to approve the Fiscal Year 2020 Budget as presented, seconded by Commissioner Vanneman. Discussion took place. Motion approved.

Note: Dr. Bill Gibbons, SDSU, arrived at 11:01 a.m.

IV. Organization Reports

A. South Dakota Department of Agriculture

Vallery reported on the following activities at SD-DOA with discussion taking place:

- High School Championship Team Meals
- Appropriations Committee “Letter of Intent”
- Code of Conduct
- Economic Development

B. South Dakota State University

Dr. Gibbons reported on the following activities at SDSU with discussion taking place:

- Raven Precision Agriculture Center
- ADRDL
- Plant Science Support Building/Headhouse
- Mesonet Systems
- Combine Purchase
- FY20 Research Funding Proposals

C. South Dakota Wheat Inc. – Caren Assman, Executive Director

Assman reported on the following activities at SDWI with discussion taking place:

- Media Exposure: Magazine and Radio Reports
- Building Updates
- Wheat Yield Contest
- 2019 Ag Horizons Conference – December 10 & 11, 2019
- National Association of Wheat Growers
- Bake and Take Program

Note: Dr. Gibbons departed at 12:30 p.m.

V. Staff Reports

A. South Dakota Wheat Commission - Reid Christopherson, Executive Director

Christopherson reported on the following activities at SDWC with discussion taking place:

- Commissioner Appointment Update
 - Commissioner Edinger’s term expires October 30, 2019
 - Commissioner Vanneman’s term expires October 30, 2019

Commissioner Edinger and Commissioner Vanneman will be vacating their representative positions with USW. Discussion took place.

Commissioner Vanneman moved to approve Commissioner Hand and Commissioner Koeppe to be the SD Representatives with U.S. Wheat Associates, seconded by Commissioner Edinger. Motion approved.

- Wheat Survey
- State Fair Table Top Promotion and Golf Cart Promotion
- Governor’s Ag Summit
- NCI Upcoming Courses
- Communication Projects
 - Stacie McCracken
 - Insight Marketing
- Boston Project

VI. Market Development

A. U.S. Wheat Associates

Christopherson reported on the following activities with USW:

- Future Meeting Dates
- Mexico Miller's Conference
- World Staff Conference, Barcelona, Spain, August 24 – September 1, 2019

Commissioner Edinger moved to approve Christopherson traveling to the U.S. Wheat World Staff Conference in Barcelona, Spain, seconded by Commissioner Koepe. Motion approved.

B. Wheat Foods Council

Discussion took place.

C. Wheat Quality Council

Discussion took place.

D. Northern Crops Institute

Commissioner Cronin and Christopherson reported on the following activities at NCI with discussion taking place:

- Board Meeting, June 26, 2019, Fargo, ND, Chairman Cronin elected NCI Chairman of the Board
- Building Fund

Note: Vallery departed at 1:34 p.m.

VII. Administrative Matters

A. Upcoming Events

Discussion took place.

B. Out of State Travel Approval

Previously approved out of state travel was reviewed with discussion taking place. Upcoming out of state travel with discussion taking place:

- U.S. Wheat Fall Meeting, November 3-7, 2019, Santa Fe, NM – Chairman Cronin, Commissioner Hand, Commissioner Koepe, Christopherson
- NCI Board Meetings, as required, Fargo, ND – Chairman Cronin, NCI Chairman of the Board
- Big Iron Farm Show, September 10-12, 2019, Fargo, ND - Christopherson

Commissioner Edinger moved to approve travel as presented, seconded by Commissioner Vanneman. Motion approved.

C. Commission Meeting Dates

Tuesday, September 17

Monday, December 9

VIII. Election of Officers

A. Chairman – Commissioner Hand

B. Vice Chair – Commissioner Koepe

C. Secretary – Commissioner Cronin

D. Treasurer – Commissioner Vanneman

E. At-Large – Commissioner Edinger

Commissioner Edinger moved to approve officers as slated, seconded by Commissioner Hand. Motion approved.

Note: Commissioner Vanneman called for Executive Session pursuant to SDCL 1-25-2 for the purpose of Personnel Issues at 1:42 p.m., seconded by Commissioner Edinger.

Note: Commissioner Vanneman moved to end Executive Session at 2:45 p.m., seconded by Commissioner Hand.

Christopherson is to review expense policy and procedures.

Commissioner Vanneman moved to adjourn the meeting at 2:46 p.m., seconded by Commissioner Edinger. Meeting adjourned.



Tregg Cronin, Commissioner Date 10-8-19



Reid A. Christopherson, Executive Director Date 10-8-19

For the purpose of continuity, the minutes may not be in chronological order.