

**SOUTH DAKOTA WHEAT COMMISSION MEETING**  
**April 4, 2017**  
**116 No. Euclid, Pierre, SD**  
**Minutes**

**Present:**

Commissioners:	Terry Hand, SDWC Clinton Vanneman, SDWC Tregg Cronin, SDWC Chet Edinger, SDWC Leo Warrington, SDWC
Staff:	Reid Christopherson, SDWC Carolyn Theobald, SDWC
Guests:	Caren Assman, SDWI Dani Hanson, SD-DOA

**Call to Order:**

**Chairman Hand called the meeting to order at 9:30 a.m.**

**Approval of Agenda:**

**Commissioner Vanneman moved to approve the agenda, seconded by Commissioner Warrington. Motion approved.**

**Approval of Minutes:**

**Commissioner Edinger moved to approve the February 28, 2017 Minutes, seconded by Commissioner Cronin. Motion approved.**

**I. Financial Reports**

**A. Review February 2017 and March 2017 Financials**

Theobald presented February 2017 and March 2017 financials. Discussion took place.

**Commissioner Cronin moved to approve the February 2017 and March 2017 financials, seconded by Commissioner Edinger. Motion approved.**

**B. Fiscal Year 2017 Receipts/Expenditures/Cash Flow**

Discussion took place.

**C. Fiscal Year 2017 Budget Updates**

Discussion took place.

**D. Multi-Year Payment Projects**

Discussion took place for the following projects:

- National Association of Wheat Growers
- Rail Project
- SDSU Greenhouse

**E. Audit Review**

Discussion took place.

**II. Production Forecast**

**A. 2017 Production Estimates**

Discussion took place.

**III. Fiscal Year 2018 Budget Development**

Discussion took place.

**Note: Dani Hanson, Policy Advisor SD-Department of Agriculture arrived at 11:00 a.m.**

#### **IV. Organization Reports**

##### **A. SD Department of Agriculture**

Hanson reported on the following activities with the SD-Department of Agriculture with discussion taking place:

- 2017 Legislative Activity
- State Animal Disease Research & Diagnostic Laboratory (SDADRDL)
- Ag Summit
- South Dakota Agriculture and Rural Leadership (SDARL)

##### **B. South Dakota State University**

Christopherson reported on the following activities with the South Dakota State University:

- Dr. Kevin Kephart Retirement, April 13, 2017
- Steve Kalsbeck Retirement, April 21, 2017 (Tentative)
- SDSU Foundation Banquet, April 27, 2017
- McFadden Symposium
- Agronomy Construction Projects

##### **C. South Dakota Wheat Inc. – Caren Assman, Executive Director**

Assman reported on the following activities with South Dakota Wheat Inc. with discussion taking place:

- SDWI Monthly Newsletters
- NAWG Meeting in Washington D.C.
- Wheat Walks
- Educational Activities including radio interviews, annual Bake & Take contest, Wheat Yield Contest, and 2017 Ag Horizons planning
- Commodity Classic

**Note: Dani Hanson departed at 11:45 a.m.**

#### **V. Staff Reports**

##### **A. Reid Christopherson – Executive Director, SDWC**

Christopherson reported on activities with South Dakota Wheat Commission. Christopherson also reported on U.S. Wheat Associates trip to Tanzania. Discussion took place.

#### **VI. Market Development**

##### **A. Rails to the Future**

Christopherson reported on activities with Rails to the Future. Discussion took place.

##### **B. U.S. Wheat Associates**

Christopherson reported on activities with U.S. Wheat Associates. Discussion took place.

##### **C. National Association of Wheat Growers**

Assman reported on activities with National Association of Wheat Growers. Discussion took place.

##### **D. Wheat Quality Council**

Christopherson reported on activities with Wheat Quality Council. Discussion took place.

##### **E. Northern Crops Institute**

Christopherson reported on activities with the Northern Crops Institute. Commissioner Edinger's position on NCI Board of Directors expires June 2017. Discussion took place.

**Commissioner Vanneman moved to submit Commissioner Cronin for consideration on the Northern Crops Institute's Board of Directors, seconded by Commissioner Edinger. Motion approved.**

**VII. Commodity Classic Report**

Commissioner Cronin reported on activities with the 2017 Commodity Classic. Discussion took place.

**VIII. Administrative Matters**

**A. Upcoming Events**

Discussion took place.

**B. Out of State Travel Approval**

- Wheat Administrators, April 19-20, 2017, Denver, CO – Christopherson (Approved BOD 11/28/2016)
- HWW-CP, May 18, 2017, Manhattan, KS – Christopherson (Approved BOD 02/28/2017)
- U.S. Wheat World Staff Meeting, May 20-27, 2017, Estes Park, CO – Christopherson (Approved BOD 11/28/2016)
- Wheat Foods Council & Festival of Breads, June 14-17, 2017, Manhattan, KS - Christopherson
- U.S. Wheat Summer Meeting, July 7-12, 2017, Annapolis, MD – Chairman Hand, Commissioner Vanneman, Commissioner Warrington, Commissioner Edinger, Commissioner Cronin, Christopherson

**Commissioner Warrington moved to approve travel as presented, seconded by Commissioner Vanneman. Motion approved.**

**C. Commission Meeting Dates**

June 29, 2017 at 12:00.

Tentative future joint SDWC/SDWI meeting on August 30, 2017.

**Note: Commissioner Vanneman moved for Executive Session pursuant to SDCL 1-25-2(1) for the purpose of Employee Performance at 2:22 p.m., seconded by Commissioner Edinger. Motion approved.**

**Note: Executive Session ended at 2:54 p.m.**

**Commissioner Warrington moved to adjourn the meeting at 3:05 p.m., seconded by Commissioner Vanneman. Meeting adjourned.**

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Leo Warrington, Commissioner

Date

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Reid A. Christopherson, Executive Director Date

*For the purpose of continuity, the minutes may not be in chronological order.*